

## IQAC Meetings Report 2020-21

Date	Meeting	Agenda	Action taken
12-10-2020	Meeting of IQAC Working Committee	<ul style="list-style-type: none"> <li>• Preparation of AQAR 2018-19</li> <li>• Discussion of Academic Calendar</li> <li>• Other matters</li> </ul>	<ul style="list-style-type: none"> <li>➤ Prepared AQAR 2018-19</li> </ul>
23-11-2020	Meeting of IQAC Core Committee	<ul style="list-style-type: none"> <li>• Academic and Administrative audit</li> <li>• Academic calendar</li> <li>• Revised AQAR</li> <li>• Submission of AQAR</li> <li>• Other matters</li> </ul>	<ul style="list-style-type: none"> <li>➤ Submitted AQAR 2018-19</li> <li>➤ Prepared Academic calendar</li> </ul>
24-11-2020	Meeting of the Departments (Chemistry, Physics and Zoology)	<ul style="list-style-type: none"> <li>• Academic and Administrative audit</li> <li>• Academic calendar</li> <li>• Categorization of students based on bridge course</li> <li>• Best practices and extension activities</li> </ul>	<ul style="list-style-type: none"> <li>➤ Conducted bridge course and categorized the students.</li> <li>➤ Identified best practices and extension activities.</li> </ul>
27-11-2020	Meeting of the Departments (Mathematics, Computer Science)	<ul style="list-style-type: none"> <li>• Academic and Administrative audit</li> <li>• Academic calendar</li> <li>• Categorization of students based on bridge course</li> <li>• Best practices and extension activities</li> </ul>	<ul style="list-style-type: none"> <li>➤ Conducted bridge course and categorized the students.</li> <li>➤ Identified best practices and extension activities.</li> </ul>
02-12-2020	Meeting of the Departments (English)	<ul style="list-style-type: none"> <li>• Academic and Administrative audit</li> <li>• Academic calendar</li> <li>• Categorization of students based on bridge course</li> <li>• Best practices and extension activities</li> </ul>	<ul style="list-style-type: none"> <li>➤ Conducted bridge course and categorized the students.</li> <li>➤ Identified best practices and extension</li> </ul>

			activities.
19-01-2021	Meeting of internal Audit Committee	<ul style="list-style-type: none"> <li>• Internal Audit</li> </ul>	➤ Conducted Internal Audit
01-02-2021	Meeting of HOD's	<ul style="list-style-type: none"> <li>• Alumni Meeting</li> <li>• Certificate programmes and value added programmes</li> </ul>	➤ Constituted departmental level alumni committee
09-02-2021	Meeting of Committee of Website management	<ul style="list-style-type: none"> <li>• Website updation</li> <li>• Social media updation</li> </ul>	➤ Updated the college website
27-02-2021	Meeting of Assistant Professors who have applied for their placement.	<ul style="list-style-type: none"> <li>• Submission of self-appraisal report for promotion under CAS</li> </ul>	➤ Verified the PBAS proforma for promotion under CAS.
09-03-2021	Meeting of first year Student IQAC Members	<ul style="list-style-type: none"> <li>• Introduction – NAAC</li> <li>• Forming Whatsapp group</li> </ul>	➤ Formed a Whatsapp group including the first year Student IQAC Members.