



MARY MATHA

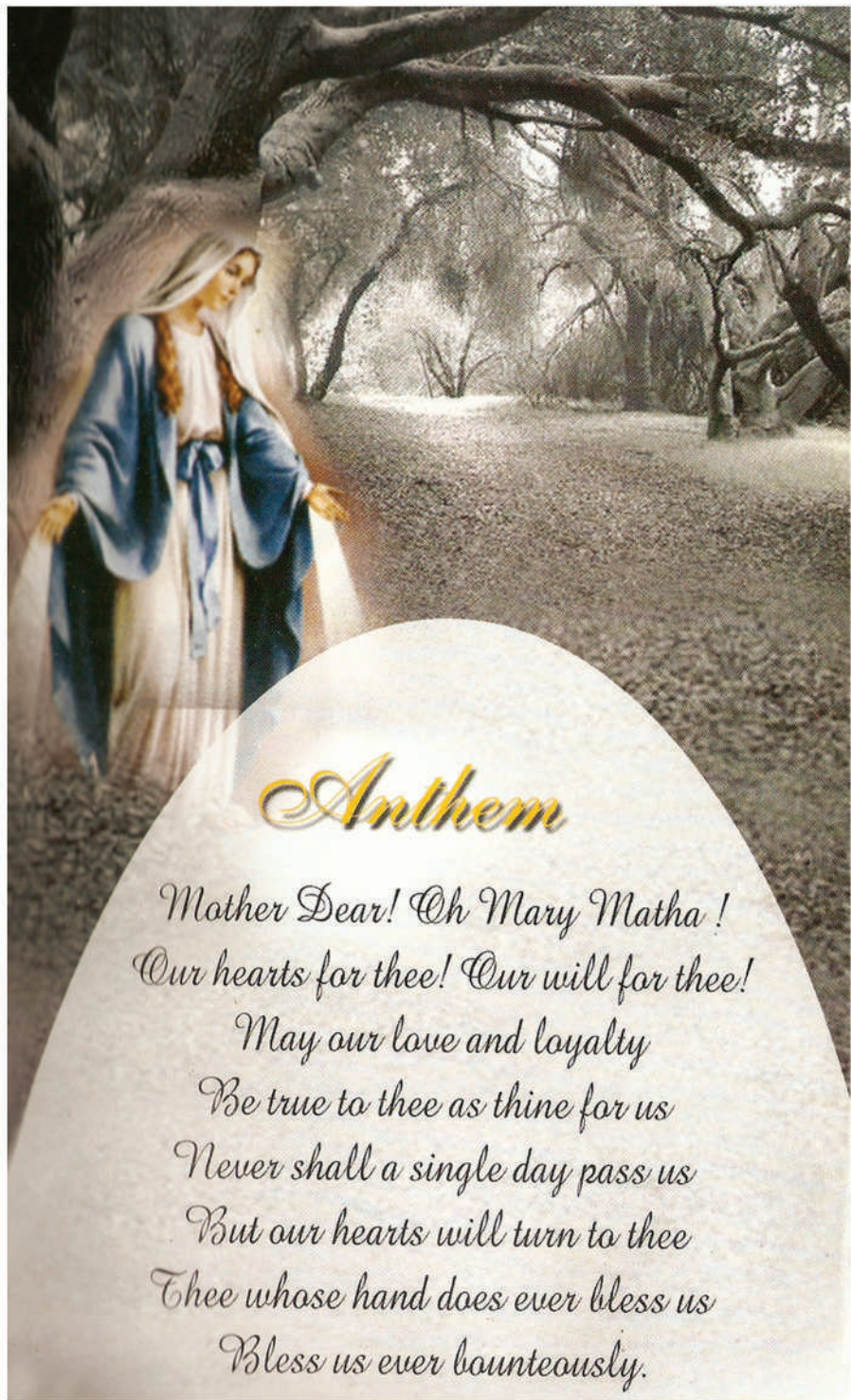
Arts & Science College

MANANTHAVADY, KERALA - 670 645

Year of NAAC Re-accreditation



CALENDAR
2013-14



Anthem

*Mother Dear! Oh Mary Matha!
Our hearts for thee! Our will for thee!
May our love and loyalty
Be true to thee as thine for us
Never shall a single day pass us
But our hearts will turn to thee
Thee whose hand does ever bless us
Bless us ever bounteously.*

MARY MATHA ARTS & SCIENCE COLLEGE

VEMOM (PO), MANANTHAVADY
WAYANAD DT KERALA STATE INDIA 670645
2013-2014

Year of Re-accreditation by the National Assessment
and Accreditation Council (NAAC)
Web: www.marymathacollege.org
Email: mmcmntdy@gmail.com
Phone & Fax: 04935 241087



**Government Aided College
Approved by the National
Commission for Minorities
Affiliated to the Kannur University,
&
Managed by the
Syro-Malabar Catholic Diocese of Mananthavady**

Name:.....

Class:.....Roll No:.....

Home Address:.....

.....

Tel:.....

MARY MATHA ARTS & SCIENCE COLLEGE

THE PATRON

His Excellency

Rt Rev. Dr JOSE PORUNNEDOM

(Bishop of the Diocese of Mananthavady)

THE MANAGER

Rev. Fr CHANDY PUNAKKATT

THE PRINCIPAL

Dr RAJU GEORGE

MA, PhD, Executive MBA



MOTTO

Education for Total Liberation

VISION

Holistic development of students with sound intellectual, physical, psychological, emotional and spiritual maturity that will pave the way for a truly democratic, secular and equitable social order.

MISSION

To make knowledge available to the students through quality education irrespective of their religion, caste or sex, but keeping in view the educational needs of the Christian Community as well, thus to be an active agent contributing to the socio-economic and cultural transformation of Wayanad.

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THE BOARD OF GOVERNORS

01. **His Excellency Rt Rev. Dr Jose Porunnedom**
(The Patron & the Bishop of the Diocese of Mananthavady)
02. **Rev. Fr Chandy Punakkatt** (The Manager & the President of the Board)
03. **Dr Raju George** (The Principal & the Secretary)
04. **Rev. Fr Joseph Muthirakkalayil**
(The Procurator of the Diocese of Mananthavady)
05. **Adv. Fr Dr. Thomas Joseph Therakam**
(The PRO of the Diocese of Mananthavady)
06. **Rev. Fr Sibichan Chelakkappally** (The Local Parish Priest)
07. **The Deputy Director of Collegiate Education North Zone**
(Govt. Nominee)
08. **Dr Prasadani P.K.** (The Coordinator of the Internal Quality Assurance Cell)
09. **Dr Maria Martin Joseph** (The Coordinator of UGC Projects)
10. **The Vice President of the Parent Teacher Association**
11. **Dr Savio James** (The Secretary to the Parent Teacher Association)
12. **Ms Ashly Thomas** (The President of the Administrative Staff Association)
13. **Dr Shaju P.P.** (The Staff Advisor to the Students' Union & the President of the Teaching Staff Association)
14. **Mr Jose Cherian** (The Office Superintendent & the Public Information Officer as per the RTI)
15. **Sri Kishore Thomas** (The Chairman of the Students' Union)
16. **Ms Ashlin Mathew** (The Vice Chairperson of the Students' Union)

AT THE HELM IN THE PAST

PATRONS

Mar Jacob Thoomkuzhy	:	1995-1996
Mar Emmanuel Pothanamoozhy	:	1997-2003

MANAGERS

Rev. Msgr Joseph Kaniyamattom	:	1995-1997
Rev. Msgr George Njaralakkat	:	1997-2006
Rev. Fr Jose Kocharackal	:	2006-2008
Rev. Fr Robin Vadakkancheril	:	2008-2011
Rev. Msgr Mathew Madappallikkunnel	:	2011-2012

PRINCIPALS

Dr. K.T. Varkey	:	1995-2002
Dr. Fr. James Maruthukunnel	:	2002-2006

Education for Total Liberation

THE COLLEGE CREST

The emblem, together with the motto 'Education for Total Liberation', is symbolic of the ideals the college stands for. The open book, the pen, and receiving hands represent the reception and assimilation of knowledge which liberates the individual from the debilitating shackles of ignorance and incapacity. But the growth and evolution of the individual through education is not seen as an end in itself. The training, both academic and extra-curricular seeks to foster in the students a keen awareness of the social role as well integrated members of their communities armed with the skills to contribute positively to change and reconstruction where required.

The symbols take a new dimension of meaning in connection with the Patron Saint of the college, Mother Mary, whose offering hands represent a complete surrender to the eternal wisdom. The tool for imparting wisdom, the pen, from another angle looks like a lighted candle that dispels the darkness of ignorance and it signifies that the learning one receives at the institution is not to be kept to oneself but to be disseminated in the community.

THE AIMS AND OBJECTIVES

It is with the objective of meeting the higher educational needs of the youth of Wayanad that the Catholic Diocese of Mananthavady undertook the mission of establishing and managing Mary Matha Arts & Science College. As a Christian Institution, it endeavours to inculcate human values and social justice as envisaged by Jesus Christ. It considers education not just as a search for knowledge but as a great mission in which both the teachers and the students participate in the process of developing human resource for the benefit of the society and the nation.

The college seeks to instil in the students an awareness of their social rootedness and encourage them to be active participants in the construction of a just social order.

Though a minority institution, the college includes in its purview the educational aspirations of the community as a whole, irrespective of religion, caste and social status. The college tries to facilitate and encourage higher education among people who have been denied such opportunities because of social economic backwardness. The college, situated in a tribal area, takes special care to provide opportunities and facilities to tribal students aspiring for higher studies. Thus the college seeks to foster equitable social development through the empowerment of individuals who can contribute to the common good.

THE HISTORY OF THE COLLEGE

Mary Matha Arts & Science College, a college managed by the Catholic Diocese of Mananthavady, symbolises the realisation of the dreams and aspirations of the people of North Wayanad. It was sanctioned by the Government of Kerala on the recommendation of the University of Calicut in response to the demands of the people. His Excellency Rt. Rev Dr Jacob Thoomkuzhy, the then Bishop of Mananthavady, was kind enough to take upon himself the onerous task of establishing and managing this institution. The college was formally inaugurated on 23rd October 1995 with three degree courses in Functional English, Zoology and Mathematics. When Kannur University came into existence in 1996, the college became affiliated to it.

His Excellency Rt Rev. Dr Emmanuel Pothanamuzhy was consecrated as the Bishop of the Diocese, in 1997. As the founder Principal of Christ College, Bangalore, he had long years of experience as a teacher and administrator. His vision and commitment to academic excellence were guiding beacons in our institution's efforts to achieve its social and educational goals. His Excellency passed away in 2003 and subsequently His excellency Rt Rev. Dr Jose Porunnedom became the Patron. The College is heading for accelerated growth and expansion under his benevolent leadership.

Dr K.T. Varkey was the founder Principal of the college from 1995- 2002. Rev.Fr Dr James Maruthukunnerl (CMI), former Principal, St Joseph's College, Devagiri, Kozhikode, was the Principal during 2002- 06. After his retirement in March 2006, Dr Raju George, Reader in English, Marian College, Kuttikanam, assumed the office of the Principal on 1st April 2006.

Rev. Msgr Joseph Kaniamattam was the founder Manager of the college. Rev. Msgr George Njaralakkatt, former Vicar General of the Diocese of Mananthavady, was the Manager of the College during 1997-2006. Rev. Fr Jose Kocharackal, Syncellus, Education Department of the Diocese of Mananthavady, was the Manager till 13th May 2008. Rev. Fr. Robin Vadakkancheril succeeded as Manager till 13 May 2011. Rev. Msgr Dr Mathew Madappallikkunnel, the Vicar General of the Diocese was the Manager during 2011-12. Rev. Fr Chandy Punakkattu assumed office of the Manager on 19th May 2012.

Decennial celebration of the founding of the college was held in 2005- 06 with several innovative initiatives in the academic programmes and in the extending of the infrastructure. In 2006, National Assessment and Accreditation Council (NAAC), Bangalore, awarded B++ grade (83.5%) to the college.

The college offers six Degree Courses, two PG Courses and Research Centres in Mathematics and Zoology. The Research Centre in English is awaiting University approval. An Internal Quality Assurance Cell (IQAC) is set up to sustain and enhance the quality of education in the post-accreditation stage. The faculty members have undertaken 26 Minor Research Projects with financial assistance from UGC and two Major Research Projects sponsored by the Department of Science and Technology, Govt of India and the Kerala State Council for Science, Technology and Environment (KSCSTE).

Mary Matha College is situated on the Mananthavady, Mysore High Way on a 18 acre sprawling campus amidst the greenery of the Western Ghats and the campus is well cultivated and looked after.

RANK HOLDERS OF THE COLLEGE (Down the Corridor of Time)

Sl.No	Year	Name	Rank	Course
1	1997-'98	Ramachandran K.	III	B.A.Functional English
2	1998-'99	Sajila Saseendran K.I		B.A.Functional English
3	..	Appumon Joseph K.	II
4	2001-'02	Ali Akbar K.	III	B.Sc.Zoology
5	..	Usha Kumari P. K.	III	B.Sc. Mathematics
6	..	Manju Jose	III	B.Sc.Computer Science
7	2002-'03	Neena V.	III	B.Sc.Mathematics
8	..	Aneesh V.	II	B. Sc. Zoology
9	2003-'04	Sunitha Ellath	II	B. Sc. Zoology
10	..	Sujith E. B.	II	B. Sc.Computer Science
11	2004-'05	Josna Joseph	I	B. Sc. Mathematics
12	..	Shameema Rahman	II	B. A. Functional English
13	2005-'06	Sankeerthana E D	I	B. A. Functional English
14	..	Deepika Georgell		..
15	.2008-'09	Shiji Paul	III	BSc Mathematics
16.	"	Jinesh M.K.	III	BSc Computer Science
17	2009-'10	Neethu Lakshmi	III	Functional English

The Kannur University got shifted to Grading System w.e.f. 2010-'11 and
Choice Based Credit & Semester System w.e.f. 2011-'12.

Winners of the Dr K.T. Varkey (The Founder Principal) Endowment Award for the Best Outgoing Student Down the Years		
Name	Department	Year
Ms Nimmy J. Treasa	Computer Science	2003
Ms Sunitha Ellath	Zoology	2004
Ms Shameema Rahman	English	2005
Ms Preetha T.S.	Commerce	2006
Ms Aruna Liz Mathew	English	2007
Mr Wilson Thomas	English	2008
Ms Shiji Paul	Mathematics	2009
Ms Neethulakshmi R.	English	2010
Mr Shyamshankar E.P.	Chemistry	2010
Ms Sebin Chinnu	Computer Science	2011
Ms Anet Antony	Zoology	2012
Ms Alna Maria Issac	English	2013

THE TEACHING TEAM

THE PRINCIPAL

Dr Raju George, MA PhD (English), Executive **MBA** (Management of Human Resources), **PGDHE** (Management of Higher Education), **PGDDE & MA** (Management of Distance Education), **PGJ MCP** (Journalism, Mass Communication & Public Relations).

ENGLISH

Dr Savio James V., MA, PGCTE, M Phil, Ph D (Head of the Dept)

Mr Biju Joseph, MA

Mr George Thomas, MA, B Ed

Dr Fr N. T. Francis CMI, MA, B Ed, Ph D

Mr Jocymon Joseph, MA, B Ed (Guest Faculty)

MATHEMATICS

Dr Sr K. A. Germina, M Sc, B Ed, M Phil, Ph D (On Deputation to the Central University of Kerala)

Ms Pamy Sebastian, M Sc, M Phil (On FIP to complete PhD @ the CUSAT)

Dr Sr Bindhu K. Thomas M Sc, B Ed, Ph D (In Charge of the Dept)

Ms Dimple Thomas, M Sc, B Ed (Deputation Vacancy)

Ms Rejitha N.A., M Sc (Guest Faculty)

Mr Santhosh P.C., M Sc (Guest Faculty)

Ms Abhijith Xavier, M Sc (Guest Faculty)

Ms Lidiya M.C., M Sc (Guest Faculty)

Mr Binoy Joseph MSc (FIP Vacancy)

ZOOLOGY

Dr Mercy Ignatius, MSc, B Ed, M Phil, Ph D (Head of the Dept)

Dr P. K. Prasad, M Sc, Ph D (Research Guide)

Ms Mary Nirmala Borgia, M Sc, B Ed, M Phil

Ms Rijina K.P. (Guest Faculty)

BIOLOGICAL TECHNIQUES

Dr A.R. Sudha Devi, M Sc, M Phil, Ph D (Research Guide)

COMPUTER SCIENCE

Dr Thomas Monoth, M Sc, M Phil, Ph D (Head of the Dept)

Ms Jisha T. E., M Sc, M Phil

Ms Lisha A., MCA
Mr Bibin Jose, MCA
Mr Sabu O.J., M Sc
Ms Joshly Jose, MCA (Guest Faculty)

CHEMISTRY

Dr Rajeev Thomas, M Sc, B Ed, M Phil, Ph D (Head of the Dept)
Ms Jisha P.C., M Sc (Guest Faculty)
Ms Manjusha Mohan, M Sc, BEd (Guest Faculty)
Ms Srijina P.S., MSc (Guest Faculty)

COMMERCE

Mr Regi Francis, M Com, B Ed (Head of the Dept)
Ms Rajitha Xaviour, M Com
Ms Ramya Krishnan, M Com, M Phil

MALAYALAM

Dr Joseph K. J., MA (Mal.), MA (Linguistics) Ph D (Research Guide)
Ms Manjusha K.M., MA, BEd (Guest Faculty)
Ms Akhila Antony, MA, MEd (Part-time Guest Faculty)

HINDI

Dr Rakesh Kalia, MA, Ph D

PHYSICAL EDUCATION

Dr Maria Martin Joseph, M PE, Ph D

STATISTICS

Dr Geetha Antony Pullen, M Sc, PGDCA, Ph D

JOURNALISM

Dr Shaju P.P., MCJ, Ph D

POLITICAL SCIENCE

(The Process of Direct Recruitment is Underway)

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THE ADMINISTRATIVE TEAM

Mr Jose Cheriyan M. Com.	-	The Junior Superintendent
Mr Joy Joseph B Com.	-	The Head Accountant
Mr George Sebastian B. A.	-	The U. D. Clerk
Dr Fr George P. V., M Li Sc, PhD	-	The Librarian (On LWA)
Mr Thomas Sebastian B Com.	-	L. D. Clerk
Ms Ashly Thomas MA, DRDM	-	L. D. Clerk
Mr O. J. Paulose KGTE	-	L. D. Typist
Ms Philomina P. J., B Com, HDC-	-	Library Assistant
Mr C. T. Johnson	-	Lab Assistant
Mr K. C. James	-	LGS
Mr Jojo George	-	LGS
Mr Jose Augustine	-	LGS
Mr Johnson C. J.	-	LGS
Mr George Baby, B. A.	-	LGS
Ms P. Leela	-	LGS
Ms V. C. Mariya	-	LGS
Mr Benison Challenger K.,	-	Technical Assistant

TEACHERS HOLDING IMPORTANT POSITIONS

1. Dr Raju George (The Principal)

The State Liaison Officer, Council of Principals of Colleges in Kerala.
Research Guide in English of Kerala, Mahatma Gandhi, and IGNOU Universities

2. Dr Savio James

Chairman, Board of Studies in Functional English, Kannur University

3. Dr Sr Germina K.A.

On Deputation to the Central University of Kerala Research Guide in Mathematics in Kannur, Anna, & M G Universities. Member; Doctoral Committee, Kannur University; National Mathematical Sciences Institute (NMSI); DST, New Delhi; Academy of Discrete Mathematics and Applications.

4. Dr Joseph K. J.

Research Guide in Malayalam, Kannur University Member; Doctoral Committee, Kannur University, Expert Committee for the Dept of Tribal Sociology, Kannur University.

5. Dr Rajeev Thomas

Member, Board of Studies in Chemistry, Kannur University, BOS, UG & PG in Bio Chemistry and Pharmaceutical Chemistry, University of Calicut, District Technical Support Group, Kerala State Bio-diversity Board, Indian Council of Chemists Company Commander, Sub Unit, I(K) Arty. Bty. NCC, Tellichery

6. Dr Mercy Ignatius

Member, Board of Studies in Zoology, Kannur University

7. Dr Maria Martin Joseph

Member; Faculty of Physical Education, Kannur University, Board of Studies in Physical Education, University of Calicut.

8. Dr Rakesh Kalia

Member, Board of Studies in Hindi, Kannur University

9. Dr Prasad P. K.

Research Guide in Zoology of Kannur University. Member; Doctoral Committee, Kannur University, Indian Society for Parasitology, Editorial Board, Journal of Biochemical & Cellular Archives.

10. Dr Sudhadevi A. R.

Research Guide in Zoology, Kannur University. Member; Doctoral Committee, Kannur University, Editorial Board, Journal of Experimental Zoology, India, Asian Fisheries Society, International Crustacean Society, International Zoological Sciences.

11. Mr Biju Joseph

Member, Board of Studies in Functional English.

12. Dr Thomas Monoth

Member, Board of Studies, IT & Printing Technology, Calicut University.

13. Ms Jisha T. E.

Member, Board of Studies in Computer Science, Kannur University.

14. Dr Shaju P.P.

Member, Boards of Studies in Journalism, Univ. of Calicut & Kerala.

STUDENTS' UNION

1. The Chairman : Kishore Thomas
2. The Vice Chairman : Ashlin Mathew
3. The Secretary : Arun P. Thomas
4. The Joint Secretary : Irene Johny
5. The UUC : Amal Joy
6. The Fine Arts Secretary : Nikhil Antony
7. The Magazine Editor : Swetha Murali
8. General Captain : Abdu Sahad

Secretaries to Department Associations

1. English Association : Liya K.S.
2. Maths Association : Justin Sebastian
3. Zoology Association : Melji K.J.
4. Computer Science Asso. : Christo Mathew
5. Commerce Association : Stephin J.K.
6. Chemistry Association : Vishnu K.R.

Representatives

1. First D C : Clince Johnson
2. Second DC : Shilpa Mathew
3. Third D C : Praveen P.
4. P G : Vinu K.

Heads of Departments, Mentors and Students' Representatives -2013-'14

Departments	Head of the Departments	Mentors	Students Reps.
English	Dr. Savio James	IYr : Jocymon Joseph IIYr : Fr Francis N T IIIIYr : Biju Joseph	IYr : Sr Joseline Jose & Louis Roy IIYr : Anju George & Kishore Thomas. IIIIYr : Liya K S & Sareesh Kuliyan
Mathematics	Dr Sr Bindhu K. Thomas	IYr : Ms Lidya M C IIYr : Mr Abhijith Xaviour IIIIYr : Mr Santhosh P C	IYr : Azneth E N & Clinge Johnson IIYr: Darsan & Jismi IIIIYr: Rasheed & Nisheeda Ruby
Zoology	Dr Mercy Ignatius	IYr : Ms Nirmala IIYr : Dr Prasadani IIIIYr:Dr Mercy	IYr : Sarika M S & Amal Joseph IIYr: Abid A U & Aswathy PG IIIIYr : Meigi K J & Arun VV

Computer Science	Dr Thomas Monoth	IYr : Mr Sabu O.J. IIYr: Mr Bibin Jose IIIIYr: Ms Lisha A.	IYr : Jincy Immanuel & Alan Antony IIYr: Athira P Manoj & Christo Mathew IIIIYr : Kavya Venugopal & Nikhil Antony.
Commerce	Mr Regi Francis	IYr : Ms Rejitha Xavier IIYr : Mr Regi Francis IIIIYr: Ms Ramya Krishnan	IYr : Midhila Lakshmanan. & Stephim Jith Kuriakose IIYr : Swetha Murali & Abdu Shahd M IIIIYr : Tincy Jose & Amal Joy
Chemistry	Dr Rajeev Thomas	IYr : Ms Manjusha Mohan IIYr : Ms Jisha P.C. IIIIYr: Ms Srijina P S	IYr : Sunsia Sunny & Vishnu K R IIYr : Silpa Mathew & Vishnu G J IIIIYr : Sruthi T S & Praveen P
MSc Maths	Dr Sr Bindhu K. Thomas	I Yr : Ms Dimple Thomas II Yr : Ms Rejitha NA	I Yr : Jithya P G & Justin Sebastian II Yr : Athira Emmanuel & Vinu K
MSc Computer Science	Dr Thomas Monoth	Classes to begin shortly	

The Representative Council of the PTA for the year 2013-'14

Dept	English	Maths	Zoology	Comp.Science	Commerce	Chemistry
I Yr.	Ms Gracy Chacko (9946442199) & Sri Usman V. (9446835514)	Ms Reni Tomson (9747373334) & Sri Thankachan Kappalumakkal (974729351)	Ms Padmavathy (9447861024) & Sri Sasikumar (9605562305)	Ms Baby Padinghath (9745915911) & Sri Sanikumar A.S (9048297619)	Ms Sanitha- kumari (9740235960) & Sri Benny K.V. (0046597570)	Ms Lissy Mathew (9400829249) & Sri Balanarayan K.V. (9495671102)
II Yr.	Sri P.P.A. Basheer (9446833126)	Ms Celine (9744285299) & Sri John K.J. (9744990954)	Ms Beevi T.P. & Sri Rahim P. (9495669340)	Ms Mary Mathai (9562711788) & Sri K.J. Devassia (9846787346)	Ms Beena G. (313282) & Sri Abdulal A. (9961620999)	Ms Mini Mathew (250002) & Sri Sadanandan K.(8547014703)
III Yr.	Ms Roja Johny (9645081133)	Ms Tessy Mathew (8547905712)	Ms Prabha Jose (8606286385)	Sri B.G. Pillai (9447340640)	Ms Vinodini & Sri Johny M.V. (9846645673)	Ms Reena Sukumar (9539491716)

THE EXECUTIVE COUNCIL OF THE PTA

1. The Patron : Rev. Fr Chandy Punakkatt.
2. The President : Dr Raju George
3. The Secretary : Dr Savio James
4. The Vice President : Sri P.P.A. Basheer
5. The Staff Advisor
to the Students' Union: Dr Shaju P.P.
6. Members Representing the Departments:
 - 6.1. English : Sri P.P.A. Basheer (9446833126)
 - 6.2. Maths : Sri K.J. John (9744990954)
 - 6.3. Zoology : Smt Padmavathi (9447861024)
 - 6.4. Computer Science
: Sri A.S. Sanalkumar(9048297619)
 - 6.5. Commerce : Sri M.V. Johny (9846645673)
 - 6.6. Chemistry : Sri K.V. Balanarayan (9495671102)

COURSES OF STUDY OFFERED

1. BA, BSc, BCom Three Year Degree Program In Choice Based Credit & Semester System

Common Courses : 1. English: 1- 6.
2. Additional Language:
Malayalam/Hindi: 1 – 4.

Open Courses : Only for the V & VI Semesters
offered by the various Depts.

(A) BA Degree Program

Core Course : Functional English

Complementary Courses: Journalism, Political Science

(B) BSc Degree Program

Core Courses

1. Mathematics
2. Zoology
3. Chemistry
(Self Financing)
4. Computer Science

Complementary Courses

- Statistics, Computer Science
Chemistry, Biological Techniques
Mathematics, Computer Science
Mathematics, Statistics

(C) B Com Degree Programme

Core Course : Commerce

Complementary Course : Computer Applications

2. **PG Programme** : **MSc Mathematics (Self Financing)**
MSc Computer Science

3. Research Programmes with Research Guides

Ph D in English : **Dr Raju George**
(Kerala, Mahatma Gandhi, & IGNOU Universities)

Ph D in Mathematics : **Dr Sr Germina K.A.**
(Kannur, Mahatma Gandhi & Anna Universities)

Ph D in Zoology : **Dr P. K. Prasad** (Kannur University)
Dr Sudha Devi A.R. (Kannur University)

Ph D in Malayalam : **Dr Joseph K. Job** (Kannur University)

Ph D in Computer Science : **Dr Thomas Monoth** (Awaiting approval in
Bharathiyar University)

4. Research Centres in Mathematics & Zoology

5. Open Courses during the V & VI Semesters

6. Certificate Programmes

- 6.1. Communicative English
- 6.2. Yoga & Health Sciences

DEPARTMENT OF FUNCTIONAL ENGLISH

PROGRAMMES

I Common Course in English for UG

II B.A. Functional English

TABLE OF CORE COURSES

- 1 I 1B01FNG Methodology - Humanities
- 2 II 2B02FNG Methodology –Functional English
- 3 III 3B03FNG Informatics
- 4 III 3B04FNG Communicative Grammar- Part I & II
- 5 IV 4B05FNG Indian Writing in English
- 6 IV 4B06FNG Phonetics & Conversational English
- 7 V 5B07FNG Introduction to Linguistics
- 8 V 5B08FNG Media Studies- Part I & II
- 9 V 5B09FNG Introduction to Literature Part I & II
- 10 V 5B10FNG English for Business Communication
- 11 VI 6B11FNG Translation Studies I & II
- 12 VI 6B12FNG Introduction to Theatre
- 13 VI 6B13FNG Introduction to Literary Theory & Criticism
- 14 VI 6B14FNG Literary Appreciation
- 15 VI 6B15FNG Film Studies
- 16 VI 6B16FNG Project

III Certificate Course in Communicative English

IV Ph.D in English

DEPARTMENT OF MATHEMATICS

PROGRAMMES

- 1 UG Programme**
- 2 PG Programme**
- 3 Ph.D Programme**

SCHEME AND SYLLABUS FOR UG

- | | | | |
|---|----------|-----|---|
| 1 | B 01 MAT | I | Methodology and Perspectives of Sciences |
| 2 | B 02 MAT | II | Foundation of Higher Mathematics |
| 3 | B 03 MAT | III | Informatics |
| 4 | B 04 MAT | IV | Calculus |
| 5 | D 01 MAT | V | Open Course |
| 5 | B 05 MAT | V | Vector Analysis |
| 5 | B 06 MAT | V | Real Analysis |
| 5 | B 07 MAT | V | Abstract Algebra |
| 5 | B 08 MAT | V | Graph Theory |
| 5 | B 09 MAT | V | Differential equations and Numerical Analysis |
| 6 | D 02 MAT | VI | Open course |
| 6 | B 10 MAT | VI | Analysis and Topology |
| 6 | B 11 MAT | VI | Complex Analysis |
| 6 | B 12 MAT | VI | Linear Algebra |
| 6 | B 13 MAT | VI | Integral Transforms |
| 6 | B 14 MAT | VI | Elective -Operation Research |

DEPARTMENT OF COMPUTER SCIENCE

PROGRAMMES

I UG Programme

2 PG Programme

SCHEME AND SYLLABUS FOR UG

- 1 I 1A13CSC Informatics for Computer Science
- 2 II 2B01CSC Advanced Programming in C
- 3 II 2B02CSC Lab - II (Advanced Programming in C)
- 4 III 3B03CSC Programming in C++
- 5 III 3B04CSC Lab - III (Programming in C++ & Data structures)
- 6 III 3A11CSC Entrepreneurship
- 7 III 3A14CSC Methodology of Computer Science
- 8 IV 4B05CSC Visual Programming
- 9 IV 4B06CSC Database Management Systems
- 10 IV 4B07CSC Lab - IV (Visual programming &DBMS)
- 11 IV 4A12CSC Numerical skills
- 12 V 5B08CSC Software Engineering
- 13 V 5B09CSC Web Technology
- 14 V 5B10CSC Java Programming
- 15 V 5B11CSC Elective
- 16 V 5B12CSC Lab -V (Java programming)
- 17 V 5B13CSC Lab -VI (Web Technology)
- 18 VI 6B14CSC Data Communication and Computer Network
- 19 VI 6B15CSC Computer Organization
- 20 VI 6B16CSC Operating Systems
- 21 VI 6B17CSC Elective II
- 22 VI 6B18CSC Lab-VII (Software Development)
- 23 VI 6B19CSC Project

DEPARTMENT OF CHEMISTRY

PROGRAMMES

I UG Programme

SCHEME AND SYLLABUS FOR UG PROGRAMME

- 1 IBO1 CHE Methodology of Chemistry as Discipline of Science
- 2 IBO2 CHE Volumetric Analysis Part-1 (Practical -1)
- 3 2BO3 CHE Theoretical and Inorganic Chemistry
- 4 2BO2 CHE Volumetric Analysis Part-2 (Practical -1)
- 5 3BO4 CHE Inorganic Chemistry-I
- 6 3BO5 CHE Inorganic Qualitative Analysis and Preparation
Part-1 (Practical - 2)
- 7 4BO6 CHE Inorganic Chemistry -2
- 8 4BO5 CHE Inorganic Qualitative Analysis and Preparation
Part-2 (Practical - 2)
- 9 5BO7 CHE Physical Chemistry -1
10. 5BO8 CHE Physical Methods in Chemistry
- 11 5BO9 CHE Organic Chemistry-1
- 12 5B10 CHE Gravimetric Analysis (Practical-3)
- 13 5B11 CHE Organic Chemistry (Practical-4)
- 14 5DO1 CHE Food Science
- 15 5B12 CHE Industrial Visit
- 16 6B3 CHE Physical Chemistry -2
- 17 6B14 CHE Organic Chemistry-II
- 18 6B15 CHE Environmental Chemistry (Elective)
- 19 6B16 CHE Physical Chemistry (Practical - 5)
- 20 6DO2 CHE Chemistry in Everyday Life
- 21 6B12 CHE Project

DEPARTMENT OF ZOOLOGY

PROGRAMMES

I UG Programme

2 Ph.D Programme

SCHEME AND SYLLABUS FOR UG PROGRAMME

1	I	IB01ZLG	Methodology and Perspectives of Science
2	II	2B02ZLG	Evolution and Ethology
3	III	3B03ZLG	Cytology and Immunology
4	IV	4B04ZLG	General Informatics and Bioinformatics
5	IV	4B01ZLG (P)	Practical 1
6	V	5B05ZLG	Diversity of Life 1
7	V	5B06ZLG	Environmental biology and Zoogeography
8	V	5B07ZLG	Biochemistry & Biophysics
9	V	5B08ZLG	Elective
			B. Biodiversity, Conservation and Management
10	VI	6B09ZLG	Diversity of Life II
11	VI	6B10ZLG	Genetics, Molecular Biology & Biotechnology
12	VI	6B11ZLG	Physiology and Developmental Biology
13	VI	6B02ZLG (P)	Practical II
14	VI	6B03ZLG(P)	Practical III
15	VI	6B12ZLG	Project
16	VI	6B13ZLG	Field Work

DEPARTMENT OF COMMERCE

PROGRAMMES

I B.Com with Computer Application

SCHEME AND SYLLABUS FOR UG

1	I	1B01COM	Perspectives & Methodology of Business Studies
2	I	1C01COM	Business Statistics
3	II	2B02COM	Financial Accounting
4	II	2C02COM	Quantitative Techniques for Business Decisions
5	III	3A15COM	Disaster Management
6	III	3A12COM	Numerical Skills
7	III	3B03COM	Management Principles
8	III	3B04COM	Corporate Accounting
9	III	3B05COM	Programming in C
10	III	3C03COM	Business Regulatory Framework
11	IV	4A11COM	Entrepreneurship
12	IV	4A09COM	Environmental Studies
13	IV	4B06COM	Business Economics
14	IV	4B07COM	Informatics Skills
15	IV	4B09COM	DBMS & Internet Programming
16	IV	4C04COM	Corporate Law & Business Regulations
17	V	5B09COM	Cost Accounting
18	V	5B10COM	Modern Banking
19	V	5B11COM	International Business
20	V	5B12COM	Programming in Java
21	V	5B13COM	Human Resource Management
22	VI	6B14COM	Management Accounting
23	VI	6B15COM	Auditing
24	VI	6B16COM	Financial Markets & Services
25	VI	6B17COM	Accounting Packages - Tally
26	VI	6B18COM	Project.

RULES AND REGULATIONS

General Discipline

1. It is the duty of every student to abide by the rules and regulations of the college and conduct himself/herself with decorum in all places and under all circumstances.
2. College property should not be disfigured by affixing propaganda literature or by writing. Students who destroy college property are liable to be punished and the expenses if any, for repair work will be recovered.
3. No flag shall be hoisted on the college campus without the written permission of the principal.
4. Students are not permitted to loiter on the college campus during leisure hours. They are advised to spend such time reading in the library.
5. Students are expected to be decently dressed in the classrooms as well as at any function organized on the college premises.
6. Smoking, drinking alcohol and using drugs are strictly prohibited. Students who engage in these activities will be dismissed from the college.
7. Students indulging in ragging or any other offence will be dismissed from the college and the matter will be reported to the police.
8. All the students shall abide by the decisions of (1) the Principal, (2) The Discipline Committee and (3) the College Council.
9. Outsiders are not permitted to meet the members of the staff or students on the college campus without the permission of the Principal.
10. Prior permission of the Principal, in writing, is necessary for:
 - a. Organizing processions, special meetings, entertainments or special functions in the college or on the college premises.
 - b. Collecting funds from the students or from the staff.
 - c. Putting up any notice on the Notice Board in the college or on its premises.

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11. Notices signed or countersigned by the Principal and displayed on the notice boards are considered as having been brought to the notice of the students of the college.
 12. Students once suspended from the college are not eligible to stand as candidates in any of the college elections and are not eligible to hold any office in the college.
 13. An office bearer will lose the office he/she is holding if he/she is found guilty of indiscipline and of misusing his/her office.
 14. Any student or group of students in the name of strike or agitation cannot disrupt work or cannot prevent the staff or Principal from carrying out their duties. Stringent disciplinary action including dismissal will be taken against such students. If the college incurs any loss due to the disruptive activities of the students they will be held responsible for that and they should compensate for the loss.
 15. The Principal will keep in touch with parents or guardians of the students who are very backward in their studies and whose attendance is very inadequate, and conduct unsatisfactory. If the parents or guardian do not respond or do not take any interest in such matters the principal will take appropriate action.
 16. The Principal in consultation with the College Council may impose the following punishments wherever necessary:
 1. Fines
 2. Cancellation of attendance
 3. Withholding of term certificates
 4. Forfeiture of educational concessions and scholarships.
 5. Suspension
 6. Expulsion
 17. Every student is expected to take part in one or more of the games for which facilities are provided by the college.
 18. All the students shall keep with them their identity cards with recent passport size photographs duly attested by the Principal. All payments, issue of certificates etc. can be made only on production of their identity cards. The students are required to produce their identity cards as and when the teaching staff, office staff or any other member of the college administration demands it.

Any attempt to tamper with or disfigure the identity card will be considered as a serious offence. Such identity cards will be cancelled and no new cards will be issued. If an original identity card has been irrecoverably lost a duplicate card will be issued only after the completion of the procedure usually followed in such cases.

The identity card should be surrendered in the office at the time of the issue of transfer certificate or qualifying certificate, whichever is earlier.

19. Any issues which are not covered by these rules will be decided by the Principal.

Attendance and Leave

1. Attendance will be taken at the beginning of each class. Absence of one or more periods either in the morning session or in the afternoon session will forfeit the attendance of that particular session.
2. Students are required to be in their places at the beginning of each class. No student will be allowed to leave the premises during the class hours without the permission of the Head of the Institution.
3. Late comers should not enter the class without the permission of the teacher.
4. No student should be absent from the class without leave.
5. Application for leave should be submitted in the prescribed form at least a day in advance or on the day the student rejoins the college after the leave.
6. Application for leave from the students will be entertained only if they are recommended by the Head of the Department concerned.
7. If the period of leave applied for exceeds 5 days he/she should produce a medical certificate from a Registered Medical Practitioner, on the day before or the day after the period of leave. Medical certificates submitted at a later time will not be accepted.
8. If a student is absent from class without leave for more than 10 days, his/her name will be removed from the rolls. He/she may however, be re-admitted after furnishing sufficient reasons.

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9. The annual certificate of attendance required for admission to the university examination will not be issued unless the student has attended at least 75 percent of the total number of working days during the academic year.
 10. A student whose attendance falls below the minimum can apply for condonation through the Principal to the University. The application for condonation shall be accompanied by a treasury receipt for Rs. 100/-. The reason for each day's absence will have to be explained. If the absence was on account of illness, a medical certificate has to be produced.
 11. The End Semester Certificate of attendance will be issued to a student only after he/she has completed the course of instruction to the satisfaction of the authorities in terms of his/her progress and conduct.

Transfer Certificate

1. Application for Transfer Certificate should be made in the prescribed form at least two days in advance.
2. Conduct Certificate will normally be issued only along with the Transfer Certificate when the student has completed the course.

The Caution Deposit

1. Every student admitted to a course of study in a Government or private institution should pay the caution deposit at the time of admission or at the commencement of the course or during the period of the course along with the first instalment of tuition fees and other special fees.
2. The caution deposit will not be refunded till the student has completed his/her course of study. At the end of a particular course of study, the caution deposit collected from a student will be refunded to him/her on receipt of an application from the student in the prescribed form. The dues, on account of the loss of library books, the breakage of laboratory equipment and the destruction of college property, will be deducted from the caution deposit.

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3. The caution deposit paid by a student for a particular course will be refunded to him / her after deducting the dues. It will be refunded before the completion of the course if the student takes T. C. from the college for discontinuing the course or pursuing studies for the same or a different course in some other institution.
 4. The student should keep in safe custody the receipt issued for the remittance of the caution deposit during the tenure of the course. The caution deposit will be refunded only if the original receipt is produced along with an application for refund. Failure to produce the original receipt will result in the forfeiture of the claim for refund.
 5. The outgoing students can get the caution deposit refunded on or before 31st March of the next Academic Year. Unclaimed caution deposit will be forfeited to the Government. Students should produce their College and Library identification cards while claiming the amount.

Fee Concession

- a. Applicants belonging to SC / ST / OBC, Kudumbi and Christian converts from Scheduled Castes and Scheduled Tribes who are bonafide subjects of Kerala State are eligible for full fee concession, stipend and lump sum grant for purchase of books and dress. They will have to produce, at the time of admission, a Certificate of Nativity and a Certificate of Community.
- b. Applicants belonging to Backward and Forward Communities who are bonafide subjects of Kerala State are eligible for full fee concession if the income of their families does not exceed Rs. 24000/- per annum in the case of students of Degree classes as per the Kumara Pillai Commission Report.
- c. Exemption from payment of Tuition Fees is allowed to the children/ grandchildren of Political Sufferers if the income does not exceed Rs. 15,000/- per annum.

Certificates to be produced at the time of Admission

1. Applicants belonging to the SC / ST / OBC, Kudumbi and Christian Converts from SC/ST should produce income and community certificates in original.
2. Applicants belonging to the OBC must produce an income certificate issued by the Village Office and countersigned by the Local Panchayat President / Chairman of Municipality / Mayor of the Corporation / Honorary Magistrate / MLA or MP in the prescribed form.
3. The incomes of both the parents must be shown in the income certificate and the certificate of income of the guardian will be accepted only in the case of orphans and in other exceptional cases.
4. Community and Nativity certificates in the prescribed forms have to be submitted within 15 days from the commencement of the class. If this is not done, fees will have to be paid.
5. Applicants who do not produce necessary certificates at the time of admission will not be admitted unless they pay the prescribed fees.
6. In the case of applicants whose parents died in harness while in the State Government service, harness fee concession will be granted on production of necessary documents, provided the income of the guardian does not exceed Rs. 4000/- per annum.

Medical Examination

Every student has to undergo medical examination twice during the course of study. If the students fail to present themselves for the medical check-up at the time specified, the matter will be reported to the University.

GENERAL RULES FOR THE CENTRAL LIBRARY

1. The staff and students of the college are entitled to the use of the library.
2. The library will be open from 9.00 a.m. to 4.30 p.m. on all working days and from 9.30 a.m. to 1.00 p.m. on Saturdays.
3. Reference books, periodicals and newspapers will not be issued out. Before consulting reference books the user should sign a register after making necessary entries in it.
4. Strict silence should be maintained in and around the library.
5. Readers have to keep all their belongings at the entrance of the reading room.
6. Magazines and papers should not be misplaced.
7. The users must not disfigure or damage by writing on or mishandling any books, magazines, manuscripts and maps belonging to the library.
8. No tracing or mechanical reproduction shall be made without prior permission of the librarian.
9. The readers will be responsible for any damage done to the books or other property belonging to the library. They are required to replace such books or property or pay the price as decided by the authorities. If one of the books in a set is damaged the whole set will have to be replaced.
10. If a ticket or book is lost, the matter should be intimated in writing to the Librarian immediately. He will decide on the appropriate compensatory measures. If a book is not returned within one month after the due date it will be deemed lost. In the case of a lost ticket, a duplicate can be had only after one month on payment of a penalty of Rs. 20/-. A member against whom any payment is outstanding will not be allowed to borrow books until he/she has cleared the dues.
11. The students may return the books on all working days except during the lunch hour (1 to 2 p.m.). The following days are allotted to each department for borrowing books.

Mon : Mathematics, Computer Science and P G students
Tue : English and Zoology
Wed : Chemistry, Commerce and P G students
Thu : Mathematics, Computer Science and English
Fri : Chemistry, Commerce, Zoology and P G students

12. Only one book will be issued on a ticket. The reader has to surrender his/her ticket when the book is issued.
13. Before leaving the counter, the reader should satisfy himself/herself as to whether the book lent to him/her is in good condition. If it is not, he/she should immediately bring the matter to the librarian's notice. Otherwise he/she is liable to be held responsible for the replacement of the book.
14. The loan period is usually 15 days. However the librarian can recall any book at any time from a reader.
15. A book returned after the due date will entail a fine of Re. 1 per day.
16. Members are not allowed to sublet the books of the library.
17. All the books should be returned to the library before March 31st of each academic year. However the final year students should return the books before final year examinations.
18. Books issued for the holidays should be returned within 2 days after reopening.
19. The Staff should return all the books at the close of the academic year.

COMMITTEES

The Manager, the Principal, the Office Superintendent and the IQAC Co-ordinator are ex-officio in all the Committees

1. THE COLLEGE COUNCIL

Dr Savio James

Dr Sr Bindhu K. Thomas

Dr Mercy Ignatius

Dr Thomas Monoth

Dr Rajeev Thomas

Sri Regi Francis

Dr Maria Martin Joseph

Ms Philomina P.J. (Librarian in Charge)

The President, Teaching Staff Association

The Secretary, Teaching Staff Association (Staff Secretary)

Dr Shaju P.P. (Staff Advisor to the Students' Union)

Dr Joseph K.J. (The Representative of Languages Dept.)

Dr Geetha Antony (The Representative of Complementary Courses)

2. THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr P.K. Prasad, Co-ordinator

Dr Joseph K.J.

Heads of all the Major Depts: Dr Savio James,

Dr Sr Bindhu K. Thomas, Dr Mercy Ignatius, Dr Thomas

Monoth, Sri Regi Francis, and Dr Rajeev Thomas

Dr Mohandas (Associate Prof., Govt Engineering College, Wayanad)

Sri Jacob Sebastian, (Vice President, Mananthavady Grama Panchayat)

Sri P.P.A. Basheer (The Vice President of the PTA)

Dr Shaju P.P. (Staff Advisor to the Students' Union)

Sri Sabu O.J. (Technical Member)

Sri Kishore Thomas (The Chairman of the Students' Union)

Ms Ashlin Mathew (The Vice Chairperson of the Students' Union)

Sri George Baby (The Representative of the Alumni Association)

3. COMMITTEE FOR GRIEVANCE REDRESSER

Dr Shaju P.P. , Staff Advisor to the Students' Union (Coordinator)
The Heads of all Depts.

Sr Cicily Mathew (The Professional Counsellor)

Dr Mercy Ignatius & Dr Sr Bindhu K.Thomas,(Coordinators of
the Women's Cell)

Sri Kishore Thomas (The Chairman of the Students' Union)

Ms Ashlin Mathew (The Vice Chairperson of the Students' Union)

4. COMMITTEE FOR MENTORING & COUNSELLING

Sri Biju Joseph (Coordinator)

Professional Counsellor: Sr Cicily Mathew

Dr Sr Bindhu K. Thomas

5. Committee for the Prevention of Ragging & Campus Violence

The Nodal Officer: Dr Shaju P.P. (Coordinator)

Lt Dr Rajeev Thomas, NCC Officer

Sri Sabu O.J. & Ms Lisha A., The Program Officers of the NSS

The Heads of all Depts:

Sri Kishore Thomas, The Chairman of the Students' Union

Ms Ashlin Mathew, The Vice Chairperson of the Students' Union

6. COMMITTEE FOR THE PREVENTION OF HARASSMENT OF WOMEN

Dr Mercy Ignatius & Dr Bindhu K. Thomas (Coordinator)

The Heads of all Depts

The Chairman, Vice Chairperson,

& Joint Secretary of the Students' Union

7. ADVISORY COMMITTEE FOR THE CENTRAL LIBRARY

Dr Geetha Antony (Coordinator)

The Librarian in Charge

The Heads of all Major, Complementary, & Languages Depts

The Chairman & Vice Chairperson of the Students' Union

8. THE COLLEGE LEVEL MONITORING COMMITTEE FOR THE CBCSS

(Choice Based Credit & Semester System)

Dr Savio James (Coordinator)

The Heads of all the Major, Complementary, and Languages Depts

The Secretary and the Joint Secretary of the Students' Union

9. COMMITTEE FOR THE PROMOTION OF RESEARCH

Dr Sudha Devi A.R. (Coordinator)

Dr Savio James

Dr Mercy Ignatius

Dr Joseph K.J.

Dr Rajeev Thomas

Dr Maria Martin Joseph

Dr P.K. Prasad

Dr Rakesh Kalia

Dr Geetha Antony Pullan

Dr Shaju P.P.

Dr Thomas Monoth

Dr Sr Bindhu K.Thomas

10. Committee for the Promotion of Academic Collaboration with Other HEIs,

Consultancy & Extension Activities

Dr P.K. Prasad (Coordinator)

Dr Mercy Ignatius

Dr Geetha Antony Pullan

Sri Biju Joseph

Dr Shaju P.P.

Dr Maria Martin Joseph

Dr Joseph K.J.

Sri Regi Francis

11.COMMITTEE FOR INFRASTRUCTURE DEVELOPMENT

Dr Maria Martin Joseph,

The Coordinator for UGC Projects (Coordinator)

Members of the Building Committee: (Dr Savio James,

Dr Sudhadevi, Sri George Thomas and Sri Joy Joseph)

12. COMMITTEE TO MONITOR THE COLLEGE CANTEEN

Dr Shaju P.P. ,The Staff Advisor to the Students' Union
(Coordinator)
The Presidents of the Teaching & Administrative Staff Assns.
The Chairman, Vice Chairperson, Secretary & the Joint
Secretary of the Students' Union

13. COMMITTEE FOR TIME TABLE & CLASSROOM ARRANGEMENT

Dr Rajeev Thomas (Coordinator)
The Construction Committee
The Heads of all the Major, Complementary, & Language Depts

14. COMMITTEE FOR THE PROMOTION OF FINE ARTS

Sri George Thomas (Coordinator)
Ms Manjusha Mohan
Ms Joshly Jose
Ms Rajitha N.A.
Dr Shaju P.P., The Staff Advisor to the Students' Union
The Fine Arts Secretary of the Students' Union
The Councillor to the University Union

15. COMMITTEE FOR OFFICE AUTOMATION

Ms Jisha T.E. & Mr Bibin Jose (Coordinators)
Mr Jocymon Joseph
Mr Benison Challenger
Mr George Baby

16. COMMITTEE FOR ENDOWMENT & INSTITUTIONAL SCHOLARSHIPS

Dr Joseph K.J. (Coordinator)
Mr Abhijith Xavier
Ms Rajitha Xavier
Ms Jisha P.C.

17. COMMITTEE FOR CAREER GUIDANCE & PLACEMENTS

Dr Rakesh Kalia (Coordinator)
Ms Ramya Krishnan
Ms Manjusha K.M.
Ms Srijina P.S.

18. COMMITTEE FOR WEBSITE MAINTENANCE & DEVELOPMENT

Dr P.K. Prasad (Coordinator)

Sri Sabu O.J.

Sri Jocymon Joseph

19. COMMITTEE FOR PEN-R

(PROJECT FOR ENHANCING NEWS PAPER READING)

Ms Ramya Krishnan (Coordinator)

Dr Rakesh Kalia

Ms Srijina P.S.

Dr Joseph K.J.

Sri Jocymon Joseph

The Student Editor to the College Magazine

20. BOARD OF DIRECTORS OF THE COLLEGE COOPERATIVE STORE

The Principal (President)

Sri Johnson Chirayil (Secretary)

Members: Dr Mercy Ignatius, Ms Jisha T.E., Dr Joseph K.J., Mr Jose Augustian, & Mr Benison Challenger, The Chairman & Vice Chairperson of the Students' Union

21. COMMITTEE FOR CONTROLLING EXAMINATIONS

Sri Reji Francis (Coordinator)

Heads of Departments

Section Clerk

22. COMMITTEE FOR NEW ADMISSIONS

Sri Reji Francis, Coordinator

Heads of Depts

Mr Bibin Jose, Mr Jocymon Joseph, Ms Manjusha Mohan, Mr Santhosh P.C., Dr Geetha Antony, Dr Shaju P.P., Dr Sudhadevi A.R., Mr Sabu O.J.

THE PUBLIC INFORMATION OFFICER

(as per the Right to Information Act)

SRI. JOSE CHERIYAN (Superintendent)

COORDINATORS OF FORUMS

1. **Public Information Officer (RTI):** Mr Jose Cheriyan, Office Superintendent
2. **Public Relations, Brochures & Calendar:** Dr Joseph K.J.
3. **Secretary to the PTA:** Dr Savio James
4. **Staff Advisor to the Students' Union & Nodal Officer to Prevent Ragging & Campus Violence :** Dr Shaju P.P.
5. **NCC Officer:** Lt Dr Rajeev Thomas
6. **Program Officers of the NSS:** Sri Sabu O.J. & Ms Lisha A.
7. **Staff Editor to the College Magazine 2012-'13:** Dr Rakesh Kalia
8. **IGNOU Study cum Research Centre:** Dr Thomas Monoth
9. **Mentoring & Counselling:** Sri Biju Joseph
10. **Controller of Exams:** Sri Regi Francis
11. **Govt Scholarships:** Dr Thomas Monoth & Sri Benison Challenger
12. **Maitri Community Devt Centre @ the Murukkumtheri Dalit Colony:** Sri Regi Francis & Dr Mercy Ignatius
13. **Women's Cell & Employment Training Centre for Tribal Women @ Appappara:** Dr Mercy Ignatius, Dr Sr Bindhu K. Thomas

COORDINATORS OF CLUBS

1. **Media & Association with the Community Radio, Mattoli:** Dr Shaju P.P.
2. **Debate, Quiz, & Elocution:** Dr Rakesh Kalia (Coordinator), Ms Srijina & Mr Santhosh
3. **Tourism:** Sri Sabu O.J. & Ms Joshly Jose
4. **Green Campus & Save Green:** Dr P.K. Prasadana, Ms Rijina K.P.
5. **Bhoomithrasena:** Dr Sudha Devi A.R.
6. **The Anti- Narcotic Cell & Teen Club:** The NSS POs & the NCC Officer

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7. **The Red Ribbon (Grouping & Donating Blood to the Needy):** NSS POs & NCC Officer
 8. **Yoga & Health Fitness:** Dr Maria Martin Joseph
 9. **The Karunyam Mission @ the Govt Hospital:** The NSS POs & the NCC Officer
 10. **Jesus Youth:** Ms Ashly Thomas & Mr Abijith Xavier
 11. **AICUF:** Sri Sabu O.J. & Ms Lidiya M.C.
 12. **Youth Red Cross:** Dr Savio James & Dr Joseph K.J.
 13. **Music & Film Clubs:** Sri Jocymon Joseph & Ms Manjusha Mohan
 14. **ASAP (Additional Skill Acquisition Program):** Sri Sabu O.J. & Sri Jocymon Joseph
 15. **SPIC MACAY (Society for the Promotion of Indian Culture & Music Among the College Youth):** Dr Joseph K.J. & Mr.Jocymon Joseph
 16. **Heritage Museum:** Dr Fr Francis N.T.

COORDINATORS OF ASSOCIATIONS

1. **The Teaching Staff :** Dr Shaju P.P. (President), Sri Bibin Jose (Secretary), Sri Regi Francis (Treasurer)
2. **The Administrative Staff :** Ms Ashly Thomas (President), Sri Benison Challenger (Secretary)
3. **The Alumni :** Sri Vinod K. Jose (President), Sri George Baby (Secretary), Sri Sabu O.J. (Treasurer)

THE NATIONAL SERVICE SCHEME (NSS)

The College has two units of the National Service Scheme (Unit No. 33 & 46 of the Kannur University). The N. S. S. Units facilitate training for 200 students in Social Work. The Units are under the supervision of Mr Sabu OJ and Ms Lisha A are the Program Officers.

THE NATIONAL CADET CORPS (NCC)

A unit of the National Cadet Corps consisting of 100 cadets (1-platoon) comprising men and women is functioning in the college. This is an Army Wing under 1 (Ker) Arty Bty. N. C. C. Thalassery and Lt Dr Rajeev Thomas is the NCC Officer. The Kannur University awards 3% Grace Marks for the 'B' Certificate holders and 4% for the 'C' Certificate holders. Likewise the Cadets who attend the Summer Camp and the Republic Day Parade Camp are eligible for 6% and 7% Grace Marks respectively. In addition to that the Cadets completing two years in NCC will get weightage marks for admission to various courses. Students who pass the B and C Examinations will find it easy to get commissioned posts in the Defense Service.

THE COMMUNITY ENGAGEMENT PROGRAMMES

Extending the services of the College to the local community in the decennial year, the college has launched two innovative community welfare Programmes.

1. Maithri Community Development Programme

The programme aims at uplifting the tribal community in the neighbouring villages. As part of the programme the college has adopted the Murikkumthery Adiya tribal colony. Various educational and health awareness programmes are conducted regularly for the community. The school going students and school dropouts are given special training under the programme. The activities of the programme are coordinated by the Dept. of Commerce headed by Sri Regi Francis.

2. Employment Training Program for the Tribal Women

In order to provide employment opportunities to the Tribal women in the neighbourhood the College had set up an Employment Training Centre at Ondayangadi in 2006. The Centre had been shifted to Employment Training Centre at Cheloor, near Kartikkulam in 2008. Sewing Machines have been given to the Employment Training Centre for the Tribal Women at the hospitality of the Adoration Sisters at Appappara near Thirunelli as part of the Bishop George Njaralakkat Endowment Scheme. The Volunteers of the NSS frequent the Centre and assist the program. This Year the activities of the Center is being coordinated by Mr Sabu O J and Ms Lisha A, the Programme Officers of the NSS.

3. The Karunya Charity Mission

The Student Community has been contributing Rs 2000/- to the District Hospital, Mananthavady to sponsor the Lunch to the patients on Second Saturdays. Sri Johnson Chirayil coordinates.

4. Radio Mattoli, Wayanad's own Community Radio FM 90.4

The Radio Mattoli had its preliminary preparations on the Campus, but later on got shifted to Dwaraka since the Project faced innumerable connectivity problems. Dr P K Prasad is a member of their Management Committee and the Chairman of the Advisory Committee of their DST assisted Project "Science for Women's Health and Nutrition. Sri Johnson Chirayil is Guest Faculty at the Radio Mattoli. The College is looking ahead to have more active involvement of both the Students and the Faculty with Radio Mattoli.

SCHOLARSHIPS AND PRIZES

1. Rev. Msgr. Joseph Kaniyamattam Endowment was instituted by the college in the academic year 1996-97. Rs. 10000/- was deposited as the principal endowment amount, the interest of which is to be used for conducting an Inter-Collegiate Elocution Competition every year and giving away prizes to the winners.

2. An Endowment has been instituted in the name of Dr. K.T. Varkey, founder Principal of the college. Rs. 50000/- was deposited as the principal amount. A series of lectures by eminent scholars will be organized once in three years and a cash award of Rs. 1000/- will be given to the best student of the college every year considering his/her all round performance.

3. Bishop Mar Emmanuel Pothanamuzhy Memorial Prize, Instituted by the Teaching Staff Association, awarded to the student who secures highest marks in Part I English, Paper I & II. A cash award of Rs.1,000/- will be given every year.

4. Rev. Dr. Fr. James Maruthukunnel Endowment was instituted by the college with a principal amount of Rs. 25000/- , the interest of which is to be used for conducting a college level quiz competition every year. The first prize for the best team comprising two members will be given a cash award of Rs. 1001/- and a certificate. Rs. 501/- and Rs. 251/- will be given to the second and third prize winners respectively.

5. Archbishop Mar Jacob Thoomkuzhy Scholarship, instituted by the management, awarded to the topper in B.Com degree examination. The cash award of Rs. 1,000/- will be given every year.

6. Very Rev. Msgr. Thomas Moolakunnel Scholarship, instituted by the Management. A cash award of Rs. 500/- will be given to the topper in B. Sc. Mathematics degree examination.

7. Rev. Fr. George Kazhikachalil Scholarship (a cash award of Rs. 500/-, instituted by the Management, awarded to the student who secures highest marks in BSc Zoology degree examination).

8. A cash prize of Rs. 500/- in honour of Msgr Joseph Kaniyamattom , instituted by the management to the student who secures highest marks in the B.A. degree examination.

9. A cash prize (Rs. 500/-) instituted in honour of Mar George Njaralakkattu instituted by the management to the student who secures highest marks in B. Sc. Computer Science Degree Examination.

10. A cash prize of Rs. 500/- instituted by the management to the student who secures highest marks in B. Sc. Chemistry degree examination.

11. Ramanujan award of Rs. 250/- for the top scorer in B. Sc. Mathematics (Main only) instituted by the Department of Mathematics.

12. Dr. Salim Ali award of Rs. 300/- for the top scorer in B. Sc. Zoology (main only) instituted by the Department of Zoology.

13. Cash Prize of Rs. 250/- for the top scorer in B. Sc. Computer Science (main only) instituted by the Department of Computer Science.

14. Cash Prize of Rs. 250/- for the top scorer in B. Com. (main only) instituted by the Department of Commerce.

15. Cash Prize of Rs. 250/- for the top scorer in B. Sc. Chemistry (main only) instituted by the department of Chemistry.

16. *Nirala Puraskar* of Rs.301/- cash award and a book for the topper in Part II Hindi, instituted by the Department of Hindi.

17. *Asan Puraskaram* of 301/- cash award and a book for the topper in Part II Malayalam, instituted by the Department of Malayalam.

18. Proficiency Prizes of Rs. 250/- each for the toppers in the I DC examination from all major Departments.

FACILITIES IN THE COLLEGE

01. THE CENTRAL LIBRARY

The fully automated Central Library consists of the following sections :

- Stack Room
- Reference Section
- Periodicals' Section
- Internet Section
- Photocopy Unit

02. UGC NETWORK RESOURCE CENTRE

The objective of the centre is to create awareness among staff and students about the use of the computer in various activities like administration, finance, examination and research.

In addition to it the information and communication network would help the college to have access to multimedia materials in teaching and learning at places of eminence in India and abroad.

03. PHYSICAL EDUCATION

The Dept of Physical Education promotes interest in sports and games among students. Coaching camps in various disciplines will be conducted during the year. There are 6 seats under sports quota for Degree Courses. A photocopy of the original application along with copies of sports certificates should be presented to the Dept of Physical Education for considering a student for admission under sports quota.

A few seats are reserved for sports in all professional colleges in Kerala. Grace marks will be awarded to students who represent University in Inter-University competitions. Students are prohibited to participate in tournaments conducted by external agencies without prior permission from the Principal. Violation of this rule will result in disciplinary action.

Students who are proficient in sports and games are eligible for scholarships awarded by Sports Authority of India and State and Central Governments.

04. LANGUAGE LAB

A well equipped Language Lab trains the students in various aspects of spoken language and effective verbal communication.

05. AUDIO-VISUAL FACILITIES

TV, DVD player, OHP, DLP and other similar facilities are available for the use of students.

06. COMPUTER LABS

Two well equipped Computer Labs (with 100 nodes, various Softwares, Web Camera, Scanner etc.)

07. ZOOLOGY LAB

A well equipped lab with advanced equipments and modern facilities. A zoological museum is also attached to it.

08. CHEMISTRY LAB

A well equipped lab with advanced equipments and modern facilities.

09. BIOLOGICAL TECHNIQUES LAB

A spacious lab with highly sophisticated equipment like Phase contrast microscope with photomicrography facility, Digital spectrophotometer, Colorimeter, Autoclave, Microtome, Incubator etc. This is the only laboratory of its kind in Kerala. Research Centre in Zoology is attached to the Biological Techniques Lab.

10. CO-OPERATIVE STORE

The Co-operative store is run by the Co-operative Society LTD No. W 226 the aim of which is to supply text books, note books and other stationery items to the members. The Society is regularly audited by the Co-operative Department of Kerala Government.

11. HOSTEL

Two hostels for girls function in the college campus.

12. CANTEEN

Canteen facilities are available to staff and students on all working days.

13. GUEST ACCOMMODATION

A few guest rooms are available for visiting faculties.

14. SMART CLASS

Two classes each in every department is equipped with hitech facilities for Smart Class Operations under UGC assistance.

CALENDAR OF EVENTS 2013-'14

JUNE 2013

Day	Date	Events
Sat	1	
Sun	2	
Mon	3	College Reopens. Both the Manager and the Principal Address the Teaching & Administrative Teams
Tue	4	Academic Planning
Wed	5	Portfolio Allocation
Thu	6	Faculty Orientation & Induction of New Faculty: Prof. Joye James SJ
Fri	7	Rank List for New Admissions; Meeting of the IQAC
Sat	8	
Sun	9	
Mon	10	Meeting of the College Council; Orientation of Senior Students to Start
Tue	11	Submission of RAR to the NAAC
Wed	12	Meeting of Heads of Depts; Meeting of the Anti-ragging Squad
Thu	13	Meeting of the Mentors
Fri	14	Meeting of the Clubs
Sat	15	
Sun	16	
Mon	17	Counselling & Admission of Freshers
Tue	18	Ms Mercy Ignatius is awarded PhD ; Essay Contest by the Bhoomithrasena Club
Wed	19	Quiz on PEN-R by the NSS
Thu	20	
Fri	21	Election of Class Representatives
Sat	22	
Sun	23	
Mon	24	
Tue	25	
Wed	26	
Thu	27	HODs' Meet
Fri	28	Freshers Enter the Campus; The Manager and the Principal to address the Freshers & their Parents; PTA Meet
Sat	29	
Sun	30	

Total No. of Working Days During the Month: 20

JULY 2013

Day	Date	Events
Mon	1	Meeting of the Advisory Committee to the Central Library
Tue	2	Results of Degree Exams of Kannur University
Wed	3	
Thu	4	Meeting of the Construction Committee
Fri	5	
Sat	6	
Sun	7	
Mon	8	
Tue	9	
Wed	10	
Thu	11	
Fri	12	Documentary by the Zoology Dept: An Apology to Elephants
Sat	13	
Sun	14	Dr P.K. Prasad moderate the Public Debate on the Gadgil Committee Report
Mon	15	Interface b/n the Freshers and the Seniors
Tue	16	
Wed	17	
Thu	18	Staff Meeting and the College Council Meet
Fri	19	Meeting of the Various Committees
Sat	20	Compensative Working Day
Sun	21	
Mon	22	
Tue	23	Representative Council of the PTA Meet
Wed	24	
Thu	25	
Fri	26	Workshop on Leadership for Class Reps
Sat	27	Compensative Working Day
Sun	28	
Mon	29	
Tue	30	Meeting of the Anti-ragging Committee
Wed	31	

Total No. of Working Days During the Month: 22

AUGUST 2013

Day	Date	Events
Thu	1	
Fri	2	Meeting of the Construction Committee
Sat	3	
Sun	4	
Mon	5	PG Classes Commence
Tue	6	
Wed	7	
Thu	8	
Fri	9	Ramadan
Sat	10	Compensative Working Day
Sun	11	Meeting of the Representative Council of the Students
Mon	12	Election to the Students' Union
Tue	13	Professional Counsellor's Visit
Wed	14	Staff Meeting
Thu	15	Independence Day
Fri	16	Meeting of the Various Committees
Sat	17	Compensative Working Day
Sun	18	
Mon	19	Meeting of HODs
Tue	20	Endowment Committee Meet
Wed	21	
Thu	22	Sree Narayana Guru Jayanthi
Fri	23	3 –Day Workshop on Coaching for Entry into Service
Sat	24	IQAC Workshop on Institutional Quality
Sun	25	
Mon	26	Meeting of the HODs – Selection of the Best Outgoing Student 2013
Tue	27	Professional Counsellor's visit
Wed	28	Sree Krishna Jayanthi
Thu	29	Mock Visit in advance to the Peer Team Visit – Dr Saban, SB College
Fri	30	Meeting of Clubs and Associations
Sat	31	IQAC Meet

Total No. of Working Days During the Month: 17

SEPTEMBER 2013

Day	Date	Events
Sun	1	
Mon	2	Meeting of Class Reps
Tue	3	Inauguration of the Students' Union
Wed	4	
Thu	5	Teachers' Day
Fri	6	Academic Excellence Day cum Founder Principal Endowment Lecture
Sat	7	
Sun	8	
Mon	9	IQAC Meet
Tue	10	
Wed	11	
Thu	12	Onam Celebration to begin
Fri	13	Onam Holidays begin
Sat	14	Organising Committees Meet for the Inauguration of UGC Projects.
Sun	15	
Mon	16	
Tue	17	
Wed	18	
Thu	19	Meeting of the Various Committees
Fri	20	Meeting of Clubs & Associations
Sat	21	Sree Narayana Guru Samadhi
Sun	22	AIACHE Principals' Retreat to the Andamans
Mon	23	
Tue	24	College Reopens after Onam Holidays
Wed	25	
Thu	26	
Fri	27	
Sat	28	
Sun	29	
Mon	30	NUEPA (National University of Educational Planning & Admn) Orientation for select Principals

Total No. of Working Days During the Month:15

OCTOBER 2013

Day	Date	Events
Tue	1	
Wed	2	Gandhi Jayanthi
Thu	3	
Fri	4	Meeting of Clubs & Associations
Sat	5	Executive Meet of Principal's Council
Sun	6	
Mon	7	
Tue	8	Meeting of the Construction Committee
Wed	9	
Thu	10	Inauguration of the Indoor Stadium cum Auditorium
Fri	11	
Sat	12	
Sun	13	Mahanavami
Mon	14	Vijayadashami
Tue	15	
Wed	16	Bakrid
Thu	17	
Fri	18	
Sat	19	
Sin	20	
Mon	21	
Tue	22	
Wed	23	
Thu	24	
Fri	25	Exam Clinic for Freshers
Sat	26	
Sun	27	
Mon	28	
Tue	29	
Wed	30	
Thu	31	

Total No. of Working Days During the Month:20

NOVEMBER 2013

Day	Date	Events
Fri	1	Keralappiravi
Sat	2	Semester Exams begin
Sun	3	
Mon	4	
Tue	5	
Wed	6	
Thu	7	
Fri	8	
Sat	9	
Sun	10	
Mon	11	
Tue	12	
Wed	13	
Thu	14	Childrens' Day; Muharam
Fri	15	
Sat	16	
Sun	17	
Mon	18	
Wed	20	
Thu	21	
Fri	22	
Sat	23	
Sun	24	
Mon	25	
Tue	26	
Wed	27	
Thu	28	
Fri	29	
Sat	30	

Total No. of Working Days During the Month : 20

DECEMBER 2013

Day	Date	Events
Sun	1	
Mon	2	Arts Festival to begin
Tue	3	
Wed	4	
Thu	5	
Fri	6	Annual Sports Event
Sat	7	
Sun	8	
Mon	9	
Tue	10	
Wed	11	
Thu	12	
Fri	13	Meeting of Clubs & Associations
Sat	14	
Sun	15	
Mon	16	
Tue	17	
Wed	18	
Thu	19	NSS Special Camping to begin
Fri	20	Christmas Holidays begin
Sat	21	
Sun	22	
Mon	23	
Tue	24	
Wed	25	Christmas
Thu	26	Alumni Day
Fri	27	
Sat	28	
Sun	29	
Mon	30	
Tue	31	College Reopens after Christmas Holidays

Total No. of Working Days During the Month: 16

JANUARY 2014

Day	Date	Events
Wed	1	New Year
Thu	2	Preparations for the University Arts Festival
Fri	3	
Sat	4	
Sun	5	
Mon	6	
Tue	7	
Wed	8	
Thu	9	
Fri	10	Clubs & Associations to meet
Sat	11	
Sun	12	
Mon	13	
Tue	14	
Wed	15	
Thu	16	
Fri	17	
Sat	18	
Sun	19	
Mon	20	
Tue	21	
Wed	22	
Thu	23	
Fri	24	
Sat	25	
Sun	26	Republic Day
Mon	27	
Tue	28	
Wed	29	
Thu	30	
Fri	31	

Total No. of Working Days During the Month : 23

FEBRUARY 2014

Day	Date	Events
Sat	1	
Sun	2	
Mon	3	
Tue	4	
Wed	5	
Thu	6	
Fri	7	
Sat	8	
Sun	9	
Mon	10	
Tue	11	
Wed	12	
Thu	13	
Fri	14	
Sat	15	
Sun	16	
Mon	17	
Tue	18	
Wed	19	
Thu	20	
Fri	21	
Sat	22	
Sun	23	
Mon	24	
Tue	25	
Wed	26	
Thu	27	
Fri	28	Exam Clinic

Total No. of Working Days During the Month:20

MARCH 2014

Day	Date	Events
Sat	1	
Sun	2	
Mon	3	University Exams Begin
Tue	4	
Wed	5	
Thu	6	
Fri	7	
Sat	8	
Sun	9	
Mon	10	
Tue	11	
Wed	12	
Thu	13	
Fri	14	Evaluation of the Academic Year by the IQAC
Sat	15	Planning for the Next Academic Year
Sun	16	
Mon	17	
Tue	18	
Wed	19	
Thu	20	
Fri	21	
Sat	22	
Sun	23	
Mon	24	
Tue	25	
Wed	26	
Thu	27	
Fri	28	College Annual Day
Sat	29	
Sun	30	
Mon	31	

Total No. of Working Days During the Month:21

THE TELEPHONE DIRECTORY

The College Office	: 04935 241087
The Manager	: 09605811971 / 09447544483 / 04935 241091 (Off. Of the Manager)
The Principal	: 09539781415 / 09747360020 / 04935 271322
The Office Superintendent:	975915934, 09446159357
The Cooperative Store	: 04935 274599
The Central Library	: 04935 242505
The Women's Hostel	: 9947529484
St Joseph's Ladies' Hostel	: 04935 243877

THE TEACHING TEAM (with Tel. Nos & e-mail ids:)

	Name	Tel.No.	e-mail ids.
1	Dr Raju George	9539781415, 04935 271322	rajugeorgedr@yahoo.co.in
2	Dr Savio James	9495591932, 04935 241932	sjames09@gmail.com
3	Sri Biju Joseph	9605744088	bijuj66@yahoo.com
2	Sri George Thomas	9847766502,04935 215915	georgeloveshore@gmail.com
5	Dr Fr Francis N.T.	9744928260	fnjallampuzha@gmail.com
6	Sri Jocymon Joseph	9947478093,04935 274565	jocyjoseph@gmail.com
7	Dr Sr Germina K.A.	9744859390	srgerminaka@gmail.com
8	Ms Pamy Sebastian	9446970984	pamyseb@gmail.com
9	Dr Sr Bindhu K.T.	9605747835,04935 241477	bindhukthomas@gmail.com
10	Ms Dimple Thomas	9744343100	dimplethomasc@gmail.com
11	Ms Rejitha N.A.	9656483159,04262 224839	rejithanandan@gmail.com
12	Sri Santhosh P.C.	9605039499,04935 272709	fsanthoshspch@gmail.com
13	Sri Abhijith Xavier	9446540192,04936 240192	abhijithxavier@yahoo.co.in
14	Ms Lidiya M.C.	974625055, 04936 211158	lidiyachacko123@gmail.com
15	Sri Binoy	9946234220,04936 234652	binoy.sib@gmail.com

16 Dr Mercy Ignatius	9496442098, 04935 244991	mercymmc@gmail.com
17 Dr P.K. Prasad	9847803136, 04935 242496	pkprasad@gmail.com
18 Ms Mary Nirmala	9947644699,04935 242518	nimagia@yahoo.com
19 Dr Sudhadevi A.R.	9947163686	arsudhadevi@yahoo.co.in
20 Ms Rijina K.P.	9746458226	kprijina@gmail.com
21 Dr Thomas Monoth	9400759752	tmonoth@yahoo.com
22 Ms Jisha T.E.	9447397462, 04935 242556	jishatevinoy@gmail.com
23 Ms Lisha A.	9847571254, 04936 289516	lisha84@gmail.com
24 Sri Bibin Jose	9946770010, 04936 240811	binjad@gmail.com
25 Sri Sabu O.J.	9847878750, 04936 211019	sabuoj@gmail.com
26 Ms Joshly Jose	9747918237	joshlyjosenj@gmail.com
27 Sri Regi Francis	9048527576	regifrancis@gmail.com
28 Ms Rajitha xaviour	9562232629	rajithajv@gmail.com
29 Ms Ramya Krishnan	9495912596	ramyakrishnan@rediffmail.com
30 Dr Rajeev Thomas	9847424900	rajeev21567@yahoo.co.in
31 Ms Manjusha Mohan	9495917668	manjumohan456@gmail.com
32 Ms Jisha P.C.	9744730331	annjisha21@gmail.com
33 Ms Srijina P.S.	9656633667, 04935 242648	srijinaps @rediffmail.com
34 Dr Joseph K.J.	9447682387, 04935 243086	josephkjob@yahoo.com
35 Ms Manjusha K.M.	9947603847, 04935 241583	manjushak64@gmail.com
36 Dr Maria Martin	9447277990, 04935244309	Mariamartin6@gmail.com
37 Dr Rakesh Kalia	9544439717, 04935 242552	rakeshkaliaw@gmail.com
38 Dr Geetha Antony	9847325392	geethapullen@gmail.com
39 Dr Shaju P.P.	9447887703, 04935 242903	shajupaily@gmail.com
40 Ms Akhila Antony	8547690002	akhilaanoopk@gmail.com
41 Sr Cicily Mathew Professional Counsellor	8281458198	srcicilymathew@gmail.com

THE ADMINISTRATIVE TEAM

Sl No	Name	Designation	Mob.No. & Land No.	E-mail id
1	Mr Jose Cheriyan	Junior Supdt	9446159357, 04936 234216	josekikkyajith@gmail.com
2	Mr Joy Joseph	Head Accountant	9447328014, 04935 215725	joyvijini@gmail.com
3	Mr George Sebastian	U D C	9495783761, 04936 214986	georgendl@gmail.com
4	Mr Thomas Seabastian	LDC(Hr Grade)	9447156287, 04935 240746	
5	Ms Ashly Thomas	LDC(Hr Grade)	9747852505, 04935 215175	
6	Mr Paulose O J	LDT(Hr Grade)	9946930498, 04935 250636	Paulose_oj@yahoo.com
7	Dr George P V(Fr)	Librarian Grade IV	9447297793, 04935 240730	
8	Ms Philomina PJ	Lib.Asst	9947423490, 04935 270229	
9	Mr Johnson C T	LabAst	9495307050	
10	Mr James K C	Peon Grade I	9495213439, 04935 242055	
11	Mr Jojo George	Peon Grade I	9946929040, 9497451456 0490 2430013	jojokottiyor@yahoo.com
12	Mr Jose Augustine	Peon (Hr. Grade)	9495307011	
13	Mr Johnson C J	Night Watchman	9495061846, 04936 223289	johnsonbathery@yahoo.com
14	Mr George Baby	Night Watchman	9249221096	jibakaya@gmail.com
15	Mr Maria Vadakkedath V C	Sanitation Worker	04935 271766	
16	Ms Leela P	Sweeper	9961073233, 04935274561	
17	Mr Benison Challenger K	Technical Asst.	9946916655, 04935 215669	benisonek@gmail.com

EPABX Numbers

Office	: 33
Principal	: 21
Manager	: 22
Office Superintendent	: 33
Library	: 32
NRC	: 32
Staff Room (Ground Floor)	: 31
Staff Room (First Floor)	: 24

HEADS OF DEPARTMENTS

Biological Techniques	: 27
Chemistry	: 28
Computer Science	: 25
English	: 23
Mathematics	: 36
Physical Education	: 26
Zoology	: 30
Commerce	: 34

APPLICATION FOR TRANSFER CERTIFICATE

1. Name with initials (Block Letters)
2. Date of Birth as in the SSLC Book.
3. Admission No., Class, Subject and Years of study
4. Date of Leaving
5. Whether enjoying/ed Fee Concession of Scholarship
6. Reg.No. and Year of University Examination appeared
7. Whether appeared for the Examination
8. Whether Passed of Failed
9. Reason for Applying for the TC
10. Whether Dues Cleared.
11. Details of Other Certificates required
12. Dated Signature of the Applicant

STATUTORY WARNING

Ragging in any form that include any conduct by students whether by words spoken or written or by an act which has the effect of teasing, hardship and psychological harm to a fresher is banned, and anyone found guilty of encouraging the same is liable to be punished as per the University, UGC, Government, and the Supreme Court directives.

In case of need make use of the **helpline @antiragging.net/ Toll Free No. 1800 180 5522 /** the Local Coordinator of the Anti Ragging Squad, the Staff Advisor to the Students' Union (**9447887703**) or the Principal.

TIME TABLE	V					
	IV					
	L U N C H B R E A K					
	III					
	II					
	I					
	DAY	MON	TUE	WED	THU	FRI

WORKING HOURS

The College functions from 9.00 a. m. to 4.30 p. m.

09.00 a. m. to 10.00 a. m. Counselling, Tutorial, Guidance etc.

10.00 a. m. to 01.00 p.m. Forenoon session - 3 Periods

01.00 p. m. to 01.40 p. m. Lunch Interval

01.40 p. m. to 03.40 p. m. Afternoon session - 2 Periods

03.40 p. m. to 04.30 p. m. Counselling, Tutorial, Guidance etc.

FEE SCHEDULE FOR 2013-14

Term	Class	Without Fine	With Fine Rs.5/-	With Fine Rs.10/-
I	III DC	05-06-2013	12-06-2013	27-06-2013
	II DC	06-06-2013	13-06-2013	28-06-2013
II	III DC	03-10-2013	11-10-2013	24-10-2013
	II DC	04-10-2013	15-10-2013	25-10-2013
	I DC	05-10-2013	17-10-2013	28-10-2013
III	III DC	01-01-2014	10-01-2014	27-01-2014
	II DC	02-01-2014	11-01-2014	28-01-2014
	I DC	03-01-2014	13-01-2014	29-01-2014

State of the Art Facilities

- * Automated General Library
- * Internet WiFi Facilities
- * Advanced Science Labs
- * Language Lab
- * Audio Visual Lab & Smart Classes
- * Indoor stage, Auditorium cum Stadium
- * Fully Equipped Canteen
- * Hostel for Girls & Boys
- * Co-operative Store
- * Spacious Parking Area
- * Guest Accommodation

Extension

- * NSS, NCC
- * Various Clubs & Associations
- * Community Development
Programmes
- * Employment Training for
Tribal Women

MARY MATHA ARTS & SCIENCE COLLEGE

Vemom P O, Mananthavady 670645

Phone 04935 241087, 271322, 242505, 274599, 242095

Fax : 04935 241087

Website : www.marymathacollege.org

E-mail : mmcmntdy@gmail.com

Principal : rajugeorgedr@yahoo.co.in

rajumarymatha@gmail.com



MARY MATHA ARTS & SCIENCE COLLEGE

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e-mail : mmcmntdy@gmail.com, web: www.marymathacollege.org