



Mary Matha College Mananthavady

MARY MATHA ARTS & SCIENCE COLLEGE, MANANTHAVADY

(Affiliated to Kannur University)

Website: www.marymathacollege.ac.in

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Phone: 04935 241087

Principal: 9400381087

Government-Aided College
Affiliated to the Kannur University
& A Minority Institution
(NAAC Re-Accredited B++ Grade College)



Founded in 1995

Patron

His Excellency Mar Jose Porunnedom

(Bishop of the Syro Malabar Diocese of Mananthavady)

Manager

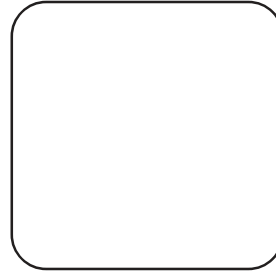
Rev Fr George Myladoor (Mob: 9446166573)

Principal

Dr Maria Martin Joseph (Mob: 9447277990)



Personal Information



Name :

Class : No :

Home Address :

.....

.....

Telephone :

E-mail :

Aadhaar No. :

Name of Guardian :

Vehicle No. :

Driving License No.:

Blood Group :

Bank Account No.:

Bank Name, Branch:

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Board of Governors

01. **His Excellency Mar Jose Porunnedom**
(The Patron & the Bishop of the Syro Malabar Diocese of Mananthavady)
02. **Rev Fr George Myladoor**
(The Manager & the President of the Board)
03. **Dr Maria Martin Joseph**
(The Principal & the Secretary)
04. **Rev Fr John Ponpara**
(The Procurator of the Syro Malabar Diocese of Mananthavady)
05. **Rev Fr Jose Kocharakkal**
(The PRO of the Syro Malabar Diocese of Mananthavady)
06. **Rev Fr Jose Kalappura**
(Parish Priest, St Martin's Church, Ondayangady)
07. **The Deputy Director of Collegiate Education North Zone**
(The Govt Nominee)
08. **Dr Ramya Krishnan M**
(The Coordinator of the Internal Quality Assurance Cell)
09. **Dr Shaju P P**
(The President of the Teaching Staff Association)
10. **Mr George Sebastian**
(The President of Administrative Staff Association)
11. **Mr Joy Joseph**
(Office Jr Superintendent)
12. **Mr Varkey C J**
(The Vice President of the Parent Teacher Association)
13. **Students' Representative**
(The Chairperson or Vice Chairperson of Students' Union)



At the Helm in the Past

Patrons

Mar Jacob Thoomkuzhy	: 1995-1996
Mar Emmanuel Pothanamoozhy	: 1997-2003

Managers

Rev Msgr Joseph Kaniamattom	: 1995-1997
Rev Msgr George Njaralakkat	: 1997-2006
Rev Fr Jose Kocharackal	: 2006-2008
Rev Fr Robin Vadakkancheril	: 2008-2011
Rev Msgr Mathew Madappalikkunnel	: 2011-2012
Rev Fr Chandy Punakkatt	: 2012-2017

Principals

Dr K T Varkey	: 1995-2002
Dr Fr James Maruthukunnel	: 2002-2006
Dr Raju George	: 2006-2013
Dr Saban Kurumthottam	: 2014-2015
Dr Savio James V	: 2015-2019



College Crest



The emblem, together with the motto 'Education for Total Liberation', is symbolic of the ideals the college stands for. The open book, the pen and receiving hands represent the reception and assimilation of knowledge, which liberates the individual from the debilitating shackles of ignorance and incapacity. However, the growth and evolution of the individual through education is not seen as an end in itself. The training, both academic and extracurricular, seeks to foster in the students a keen awareness of their communities armed with the skills to contribute positively to change and reconstruction where required.

The symbols take a new dimension of meaning in connection with the Patron Saint of the College, Mother Mary, whose offering hands represent a complete surrender to the Eternal Wisdom. The tool for imparting wisdom, the pen, from another angle looks like a lighted candle that dispels the darkness of ignorance and it signifies that the learning one receives at the institution is not to be kept to oneself but to be disseminated in the community.



Aims & Objectives

It is with the objective of meeting the higher educational needs of the youth of Wayanad that the Syro Malabar Catholic Diocese of Mananthavady undertook the mission of establishing and managing Mary Matha Arts & Science College. As a Christian Institution, it endeavours to inculcate human values and social justice as envisaged by Jesus Christ. It considers education not just as a search for knowledge but as a great mission in which both the teachers and the students participate in the process of developing human resource for the benefit of the society and the nation.

The college seeks to instil in the students an awareness of their social rootedness and encourage them to be active participants in the construction of a just social order.

Though a minority institution, the college includes in its purview the educational aspirations of the society as a whole, irrespective of religion, caste and social status. The college tries to facilitate and encourage higher education among people who have been denied such opportunities because of social and economic backwardness. The college, situated in a tribal area, takes special care to provide opportunities and facilities to tribal students aspiring for higher studies. Thus, the college seeks to foster equitable social development through the empowerment of individuals who can contribute to the common good.



History of the College

Mary Matha Arts & Science College, an institution run by the Syro Malabar Catholic Diocese of Mananthavady, symbolises the realisation of the dreams and aspirations of the people of North Wayanad. It was sanctioned by the Government of Kerala on the recommendation of the University of Calicut in response to the demands of the people. His Excellency Rt Rev Dr Jacob Thoomkuzhy, the then Bishop of Mananthavady, took upon himself the onerous task of establishing and managing this institution, and he is our founder Patron. The college was formally inaugurated on 23rd October 1995 with three degree courses: Functional English, Zoology and Mathematics. When Kannur University came into existence in 1996, the college became affiliated to it.

His Excellency Rt Rev Dr Emmanuel Pothanamuzhy became the Patron of the college when he was consecrated as the Bishop of the Diocese in 1997. As the founder Principal of Christ College, Bangalore, he had long years of experience as a teacher and administrator. His vision and commitment to academic excellence were guiding beacons in our institution's efforts to achieve its social and educational goals. His Excellency passed away in 2003 and subsequently His Excellency Rt Rev Dr Jose Porunnedom became the Patron.

Rev Msgr. Joseph Kaniamattam was the founder Manager of the college after which Rev Msgr George Njaralakkatt, the then Vicar General of the Diocese, was the Manager for nine long years from 1997 to 2006. After this, Rev Fr Jose Kocharackal, Syncellus of the Diocese, was the Manager till May 2008. Rev Fr Robin Vadakkuncheril succeeded him and was in office till May 2011. Rev Msgr Dr Mathew Madappallikkunnel, the Vicar General of the Diocese was the Manager during 2011-12. Rev Fr Chandy Punakkattu, was the Manager from May 2012 to May 2017 and during his time many developmental projects were undertaken in the college.



Rev Fr George Mylador assumed charge in May 2017 as the Manager.

Dr K T Varkey was the founder Principal of the college from 1995 to 2002. Rev Fr Dr James Maruthukunnel CMI, former Principal of St Joseph's College, Devagiri, Kozhikode was the next Principal, from 2002 to 2006. Dr Raju George took charge on 1st April 2006 and he served the college till March 2014. After his retirement, Dr Saban K V, Associate Professor of Physics, SB College, Changanassery, assumed the office of the Principal on 12th August 2014. He demitted the position on 10 June 2015 to take up another assignment. Then, Dr Savio James V, who served from the beginning of the college as the HoD of the Dept of English, assumed charge as the Principal. After his retirement Dr Maria Martin Joseph took charge as the Principal in March 2019.

The Decennial Celebration of the founding of the college was held in 2005-06 with several innovative initiatives in the academic programmes and in the extending of the infrastructure. In 2006, National Assessment and Accreditation Council (NAAC), awarded B++ Grade (with 83.5% marks) to the college and later, in 2013, the college was re-accredited with A Grade by NAAC. In the 3rd cycle of accreditation held in March 2019, the college got B++ Grade.

The college offers eight Degree Courses, two PG Courses and Doctoral Programmes in Mathematics and Zoology. An Internal Quality Assurance Cell (IQAC) has been instituted to sustain and enhance the quality of education in the post-accreditation stages. Faculty members have undertaken about 30 Minor Research Projects with financial assistance from the UGC and four Major Research Projects sponsored by the Department of Science and Technology (DST), Govt of India and the Kerala State Council for Science, Technology and Environment (KSCSTE).

The Vicennial Celebration of the college was held in January, 2014. The IGNOU (Indira Gandhi National Open University) centre was formally inaugurated in June 2015 to further enhance the educational opportunities of the people of the area, especially those who are unable to utilize the benefits of the regular stream of education.



COURSES OFFERED

Under Graduate Programmes

1. BA Functional English
2. B Sc Mathematics
3. B Sc Zoology
4. B Sc Computer Science
5. B Com with Computer Application
6. B Sc Physics
7. BA Social Science - Economics
8. B Sc Chemistry (Unaided Program)

Post Graduate Programmes

1. M Sc Computer Science (Aided)
2. M Sc Mathematics (Unaided Program)

Ph D Research Centers (Doctoral Programmes)

1. Mathematics
2. Zoology



PRINCIPAL
DR MARIA MARTIN JOSEPH
Ph: 09447277990
E Mail: mariamartin6@gmail.com

MEMBERS OF TEACHING STAFF

DEPARTMENT OF ENGLISH

Sl. No.	Name	Phone No.	Mail ID	Qualification
1.	Mr George Thomas (HOD)	9847766502	georgeloveshore@gmail.com	MA,B Ed,UGC NET
2	Mr Toby K Joseph	9961354120	tobymartin1686@gmail.com	MA,B Ed,M Phil,UGC NET
3	Ms Sharon Rose	8943008077	shmrose@gmail.com	MA,B Ed,M Phil,UGC NET
4	Mr Jince Joseph	9495734956	jkjince@gmail.com	MA, B Ed, UGC NET
5	Ms Athira M S	7558930756	atrhirasajeev361@gmail.com	MA, UGC NET
6	Ms Mariya Mathew	8301881761	ansumaria1996@gmail.com	MA, B Ed
7	Ms Angitha Maroli	6282478878	angithamaroli@gmail.com	MA

DEPARTMENT OF JOURNALISM

Sl. No.	Name	Phone No.	Mail ID	Qualification
1	Dr Shaju PP (HoD)	9447887703	shajupaily@gmail.com	MCJ,UGC NET,Ph D



DEPARTMENT OF MATHEMATICS

Sl. No.	Name	Phone No.	Mail ID	Qualification
1.	Dr Sr Bindhu K Thomas (HOD)	9605747835	binthukthomas@gmail.com	Msc,BEd, MPhil,PhD
2	Dr Pamy Sebastian (On leave)	9446970984	pamiseb@gmail.com	Msc,MPhil, PhD
3	Mr Binoy Joseph	994623220..	binoy.cib@gmail.com	Msc,CSIR, NET
4	Mr Shemil Thomas	8281245123	shemilsebastian@gmail.com	M Sc,B Ed,CSIR
5	Ms Namitha Jose	9526626729	namithajose@gmail.com	NET Msc
6	Mr Gokuldas A	9359189142	agokuldas37@gmail.com	Msc,CSIR NET
7	Ms Agnes Victor	9947745322	agnesvictor18@gmail.com	M Sc
8	Ms Aswathy M S	7034532067	aswathichinnums@gmail.com	M Sc

DEPARTMENT OF STATISTICS

Sl. No.	Name	Phone No.	Mail ID	Qualification
1	Dr Geetha Antony Pullen (HOD)	9447887703	geethaantiny@gmail.com	M Sc, PGDCA, Ph D, CSIR NET - JRF

DEPARTMENT OF SOCIAL SCIENCE - ECONOMICS

Sl. No.	Name	Phone No.	Mail ID	Qualification
1	Ms Akhila Balagopalan	9544018940	cm.akhilabalagopalan@gmail.com	MA, UGC NET

DEPARTMENT OF POLITICAL SCIENCE

Sl. No.	Name	Phone No.	Mail ID	Qualification
1	Mr Gokul M A (HOD)	8075096170	gklm45@gmail.com	MA, UGC NET

**DEPARTMENT OF ZOOLOGY**

Sl. No.	Name	Phone No.	Mail ID	Qualification
1.	Mr Jerin George (HOD)	9446522019	jeringeorge.v@gmail.com	MSc,BEd, CSIR JRF
2	Dr Mary Nirmala Borgia	9947644699	nirmagia@gmail.com	MSc,MPhil, PhD
3	Ms Anju Paul	9061385185	anjupaulk125@gmail.com	MSc,UGC NET-JRF
4	Ms Smrithi S	8606845864	smrithisajeev96@gmail.com	MSc, UGC NET

DEPARTMENT OF COMMERCE

Sl. No.	Name	Phone No.	Mail ID	Qualification
1.	Mr Regi Francis (HOD)	9048527576	regifrancis@gmail.com	M Com,BEd, UGC NET
2	Ms Rajitha Xavior	7559092629	rajithajv@gmail.com	M Com, UGC NET
3	Dr Ramya Krishnan M	9495912596	ramyasajith123@gmail.com	M Com,MBA, M Phil, PhD, UGC NET-JRF

DEPARTMENT OF PHYSICAL EDUCATION

Sl. No.	Name	Phone No.	Mail ID	Qualification
1.	Mr Ajnas K (HOD)	8606093102	ajnaskaji@gmail.com	M PEd

**DEPARTMENT OF COMPUTER SCIENCE**

Sl. No.	Name	Phone No.	Mail ID	Qualification
1	Dr Thomas Monoth (HoD)	9400759752	tmonoth@yahoo.com	M Sc, M Phil, Ph D
2	Ms Jisha T E	9447397462	jishatevinoy@gmail.com	M Sc, M Phil
3	Ms Lisha A	9847571254	lisha84@gmail.com	MCA
4	Mr Bibin Jose	9946770010	binjad@gmail.com	MCA
5	Mr Sabu O J	9847878750	sabuoj@gmail.com	M Sc
6	Ms Tancy V S	9947517993	tancysunny@gmail.com	M Sc, UGC NET
7	Mr Midhun Shaji	8006020642	midhunsc@gmail.com	M Tech, UGC NET
8	Sr Elizabeth M J	9497699016	libiyajose@gmail.com	M Tech (CS), UGC NET
9	Dr Eldho K J	9894559282	eldhorvs@gmail.com	M Sc, M Phil, PhD

DEPARTMENT OF PHYSICS

Sl. No.	Name	Phone No.	Mail ID	Qualification
1.	Dr Sijo A K (HoD)	9947356444	drsijoak@gmail.com	M Sc, PhD
2	Dr Akhila B Edathazhe	6282476034	Akhilasijokavi@gmail.com	M Sc, MPhil, PhD
3	Ms Salma Jose	7012129286	maryjoseph2024@gmail.com	M Sc, CSIR NET
4	Mr Prince Philip	9400634727	princevaliyaparambil@gmail.com	M Sc

**DEPARTMENT OF CHEMISTRY**

Sl. No.	Name	Phone No.	Mail ID	Qualification
1.	Dr Rajeev Thomas (HOD)	9847424900	rajeevthomastt@gmail.com	MSc, BEd, MPhil, PhD CSRI NET-
2.	Dr Linet Rose J	9946933039	rose.linet2@gmail.com	JRF M Sc, PhD

DEPARTMENT OF MALAYALAM

Sl. No.	Name	Phone No.	Mail ID	Qualification
1.	Dr Joseph K J (HOD)	9447682387	josephkjob4u@gmail.com	MA (Mal), MA (Linguistics) PhD, UGC NET
2	Mr Akhil P David	8281140291	akhilpdavidoo7@gmail.com	MA, M Phil, UGC NET-JRF

DEPARTMENT OF HINDI

Sl. No.	Name	Phone No.	Mail ID	Qualification
1.	Dr Rakesh Kalia (HOD)	9544439717	rakeshkaliaw@gmail.com	MA, PhD UGC NET

DEPARTMENT OF CHEMISTRY (UNAIDED)

Sl. No.	Name	Phone No.	Mail ID	Qualification
1.	Ms Nayana V T	6238131956	vtnayana@gmail.com	M Sc
2	Ms Shalet Mariya Sebastian	7907250736	shaletmariya95@gmail.com	M Sc, B Ed
3	Ms Anna Paul	9496502147	annapaul1728@gmail.com	M Sc, B Ed

**ADMINISTRATIVE STAFF**

Sl. No.	Name	Phone No.	Mail ID	Designation
1	Mr Joy Joseph	9400615725	superintendentmmc@gmail.com	Junior Superintendent
2	Mr George Sebastian	9495783761	georgendl@gmail.com	Head Accountant
3	Mr Johnson C T	9495307070	johnsonctcherayil@gmail.com	Clerk
4	Mr Jojo George	9446130013	meckaljojo@gmail.com	Clerk
5	Mr Jose Augustine	9495307011	joseaugustian@gmail.com	Lab Assistant II HG
6	Mr Johnson C J	9400503289	johnsonbathery@gmail.com	Mechanic
7	Ms Leela P	9745641353	leelap@gmail.com	Lab Assistant II HG
8	Mr George Baby	9746143586	jibakaya@gmail.com	Lab Assistant
9	Mr Benison Challenger K	9946916655	benisonck@gmail.com	Technical Assistant
10	Mr Jomit Mathew	9544229279	jomitmathew11@gmail.com	LD Computer Assistant
11	Ms Jinsha Zacharias	9495784928	jinhakannoth@gmail.com	Office Attendent gr II

ADMINISTRATIVE STAFF LIBRARY

Sl. No.	Name	Phone No.	Mail ID	Designation
1	Dr Fr George P V	9495103491	justinmoonanal@gmail.com	College Librarian UGC
2	Mr Anish Chacko	7907712964	anishchackommasc@gmail.com	Library Assistant
3	Mr Martin Joseph	9539044578	martinjoseph2007@gmail.com	Library Assistant

**College Council**

Sl. No.	Name	Designation
1	Dr Maria Martin Joseph	Principal
2	Dr Rajeev Thomas	HoD, Department of Chemistry
3	Dr Ramya Krishnan M	IQAC Co-ordinator
4	Dr Joseph K J	HoD, Department of Malayalam
5	Mr George Thomas	HoD, Department of English
6	Dr Rakesh Kalia	HoD, Department of Hindi
7	Dr Geetha Antony Pullen	HoD, Department of Statistics
8	Dr Fr George P V	College Librarian
9	Dr Shaju P P	Elected Member and HoD, Dept of Journalism
10	Dr Thomas Monoth	HoD, Department of Computer Science
11	Mr Regi Francis	HoD, Department of Commerce
12	Dr Bindhu K Thomas	HoD, Department of Mathematics
13	Mr Sabu O J	Elected Member
14	Mr Jerin George	HoD, Department of Zoology
15	Dr Sijo A K	HoD, Department of Physics
16	Mr. Joy Joseph	Junior Superintendent

Advisory Council for General Discipline & Ethics

Sl. No.	Name	Designation
1	Rev Fr George Myladoor	Manager
2	Dr Maria Martin Joseph	Principal
3	Dr Thomas Monoth	Advisor to the College Union
4	Dr Ramya Krishnan M	IQAC Co-ordinator
5	Mr Varkey C J	PTA Vice President
6	Dr Joseph K J	PTA Secretary
7	Ms Rajitha Xavier	Women's Cell Co-ordinator
8	Mr Bibin Jose	Security Liaison Officer
9	Ms Jisha T E	N S S Programme Officer

**Internal Quality Assurance Cell (IQAC)**

Sl.No.	Name	Designation
1	Dr Maria Martin Joseph	Principal
2	Dr Ramya Krishnan M	IQAC Co-ordinator
3	Rev Fr George Myladoor	Manager
4	Dr Joseph K J	Advisory Board Member
5	Dr Rakesh Kalia	Advisory Board Member
6	Dr Fr George P V	Advisory Board Member
7	Mr George Thomas	Advisory Board Member
8	Dr Eldho K J	NIRF Co-ordinator
9	Mr Bibin Jose	Dept. of Computer Science
10	Ms Rajitha Xavior	Dept. of Commerce
11	Mr Toby K Joseph	Dept. of English
12	Mr Binoy Joseph	Dept. of Mathematics
13	Mr Jerin George	Dept. of Zoology
14	Dr Sijo A K	Dept. of Physics
15	Dr Linet Rose J	Dept. of Chemistry
16	Ms Akhila Balagopalan	Dept. of Social Science-Economics
17	Mr Joy Joseph	Junior Superintendent

RESEARCH GUIDES

Sl. No.	Name of the Guide	Subject	University
1	Dr Maria Martin Joseph	Physical Education	Kannur University
2	Dr Joseph K J	Malayalam	Kannur University
3	Dr Thomas Monoth	Computer Science	Kannur University
4	Dr Shaju P P	Journalism	Kannur University
5	Dr Sr Bindhu K Thomas	Mathematics	Kannur University
6	Dr Sudha Devi A R (Retired)	Zoology	Kannur University

**Mentors & Students' Representatives**

DEPARTMENTS	CLASS	MENTORS	STUDENTS' REPRESENTATIVES
English	I st	Dr Shaju P P	Gatlin Maria Joseph, Aswin G K
	II nd	Mr Jince Joseph	Sayanthana S, Sujith M
	III rd	Mr Toby K Joseph	Augustine V.C, Ardra
UG Mathematics	I st	Dr Sr Bindhu K Thomas	Sarath P, Malavika A S
	II nd	Mr Binoy Joseph	Abhilash Antony, Nivedhitha A
	III rd	Mr Shemil Thomas	Delbin Babu, Mekha Premod
Zoology	I st	Ms Anju Paul	Noble Sebastian, Neha Suresh
	II nd	Mr Jerin George	Ashbin Siby, Chandana N
	III rd	Dr Mary Nirmala Borgia	Bhoomika A R, Dibin V P
UG Computer Science	I st	Ms Tancy V S	Noyal Mathew, Angle Rose
	II nd	Mr Sabu O J	Jais Binoy, Anamika M
	III rd	Ms Jisha T E	Abhishek S R, Helna Mathai
Commerce	I st	Mr Regi Francis	Johns Joy, Helna Elsa George
	II nd	Ms Ramya Krishnan M	Joyal V Johnson, Krishnapriya P
	III rd	Ms Rajitha Xavior	Jesna K, Aswin Shaji
Physics	I st	Ms Salma Jose	Farhana V M, Harold Jis
	II nd	Dr Akhila B Edathazhe	Jitha Mary, AnnMariya Joseph
	III rd	Dr Sijo A K	Vyshnav P Dinesh, Anagha Dinesh
Chemistry	I st	Ms Anna Paul	Anila P S, Jobin Thomas
	II nd	Ms Shalet Mariya Sebastian	Jeeshna P G, Krishnakishore M
	III rd	Ms Nayana V T	Amal Satheeshan, Krishnapriya P
Social Science-Economics	I st	Ms Akhila Balagopalan	Arshidha P K, Albin George
PG Computer Science	I st	Ms Lisha A	Sreya V K, Keerthana T V
	II nd	Mr Midhun Shaji	Sanila A, Abhijith Joshy
PG Mathematics	I st	Ms Namitha Jose	Anagha George, Nayana M Sebastian
	II nd	Mr Gokuldas A	Adharsh Chacko, Benly P Vinod

Representative Council of the PTA for 2021-22

Programme	Year	Name of the Parent/Guardian	Mobile No
BA Social Science (Economics)	I	Mr Abdul Muthalib F/o Jumana Fathima Ms Rejitha Jayachandran M/o Anusree	9947502274 9745054520
BA Functional Eng.	I	Mr Jomon F/o Nimisha Ms Elsy M/o Dhanya	9645101710 7559897808
	II	Mr Wilfred Jose M F/o Ann Maria Ms Nisha Anil Kumar M/o Sruthilaya	8129290100 9656768540
	III	Mr Baby Koottunkal G/o Dony Joseph Ms Reena M/o John Abraham	9605290177 9656999345
BSc Mathematics	I	Mr Shaji E R F/o Shijina E S Ms Savitha Mohan M/o Adarsh	7561846706 9947266719
	II	Mr Reji T J F/o Amalda T Reji Ms Smitha Benny M/o Akhila P B	9447413754 9562120641
	III	Mr Pramod Kumar M F/o Megha Ms Mini K M M/o Adheena	9447439317 9496714150
	I M Sc	Mr George C C F/o Anagha George Ms Anitha Raveendran	9447465809 6238120033
	II M Sc	Ms Mini M/o Adra C S	9447465809
BSc Zoology	I	Mr Musthafa F/o Hanna Thasmi Ms Smitha M/o Siddharth	9061461396 9645432543
	II	Mr Joseph K V F/o Daniel Joseph Ms Ajisha N M/o Chandana N	9744394934 9847593229
	III	Mr Benny T E F/o Diya Paul Mrs Lovely Varghese M/o Eleesha Varghese	9747103476 7909183303
B.Sc Physics	I	Ms Thushara S M/o Jithul Ajith Mr Sebastian V.K F/o Sam Sebastian	9496662493 9946100876
	II	Mr Thulasidas F/o Abhinav Ms Beena P P M/o Johnstanes	9510166335 9747363391
	III	Mr Sebastian E J F/o Aparna Ms Bindu James M/o Nayana	9447877651 9745247647
B Sc Computer Science	I	Mr K K Hamza F/o Hafees Ms Bini Saji M/o Anugrah S S	9847464391 8848871665
	II	Mr Sajeev P K F/o Aiswarya S Ms Sujitha Babu M/o Surya B	9947224708 9562477659
	III	Mr Raju V P F/o Benhar V P Ms Ramla M/o Khalid Valeed	9744955096 9562041715
	I M Sc	Mr Sethumadhavan F/o Aparna S Nair Mr Sylaja G A M/o Krishnapriya	9747536263 9645225840

**Representative Council of the PTA for 2021-22**

Programme	Year	Name of the Parent/Guardian	Mobile No
B Sc Chemistry	I	Mr Suresh Kumar K V F/o Aswini Suresh	9446116838
		Mr Dinesh M P F/o Shivananda	9447758119
	II	Mr Jayachandran V R M/o Abin Nath	9995688774
		Ms Fathima Jafar M/o Shifana	9946517564
	III	Ms Gopinath K T F/o Athira K G	9656055226
		Mr Sini Mani M/o Athira M M	8113072167
B Com	I	Mr Varkey C J F/o Amaljith	9656672488
		Ms Sajitha Murali M/o Anaswara	7034249712
	II	Mr Sebastian P J F/o Naveen Sebastian	9562625273
		Ms Bindu Suresh M/o Sujith Sebastian	9495759976
	III	Mr Johny Arakkal F/o Kevin Johny	8848695840
		Ms Usha Baby M/o Steena Baby	9562067528
			8547769358

P T A Executive Committee 2021-22**Rev Fr George Mylador, Manager (Patron)****Dr Maria Martin Joseph, Principal (President)****Mr Varkey C J (Vice President, Mob: 9656672488)****Dr Joseph K J (Secretary)****Mr Toby K Joseph (Joint Secretary, Mob: 9961354120)**

Mr Wilfred Jose (8129290100)

Mr Shaji E R (7561846706)

Ms Smitha (9645432543)

Ms Beena P P (9747363391)

Mr Hamza K K (9847464391)

Mr Dinesh M P (9447758119)

Mr Abdul Muthalib (9947502274)

Mr Sethumadhavan (9747536263)

(Ex. Officio Members: Student's Union

Advisor and IQAC Co-ordinator)



1. Rules & Regulations of the College

1.1. General Rules and Regulations

The Principal of the College shall be the disciplinary authority in respect of the students in the college.

- 1.2. Ragging is strictly banned on the college campus. Anyone found guilty of **ragging** and/or abetting ragging will be punished as per the directives of the UGC, Government and the Supreme Court. All the incidents of ragging will be severely dealt with. Those found guilty will be dismissed from the college and police cases will be filed against them.
- 1.3. In accordance with the policy adopted by the Governing Body and the PTA, the College has implemented strict regulations on **political activities on the college campus** which forbid students from organizing/ participating in any political activity on the campus.
- 1.4. As per the Govt. Order No. Rt/No.346/05/ Higher Edn dated 1-3-2005, students are **not allowed to use mobile phones** on the campus and are permitted to bring two-wheelers only up to the parking area allotted to them near the college gate. Under no circumstances are they allowed to bring four-wheelers to the college.
- 1.5. All the students shall compulsorily wear the prescribed **college uniform** on all working days except wednesday. Uniform symbolizes unity and uniformity in terms of identity and studentship. It also indicates fellowship and a sense of belongingness to the institution. Hence it should be seen as a source of pride and a symbol of responsibility. Parents are to see that the uniform and hairstyles of their wards are in tune with the decency, dignity and the institutional values.
- 1.6. No celebration shall be held on the campus without the written permission of the Principal.



- 1.7. Programs by external agencies/ professional groups/ paid such as D J, musical events etc. shall not be permitted on the campus. No type of fundraising by the students is permitted, as these practices lead to extortion and misuse of funds.
- 1.8. No vehicles shall be used during celebrations inside the college campus/hostel.
- 1.9. All celebrations on the campus will be under the supervision of the Principal and the staff members deputed by him.
- 1.10. Former students and the general public will be permitted to enter the college campus only for genuine reasons. It will be convenient for the former students if they carry the **punched ID cards** given back to them on expiry. They are not allowed to enter the classrooms without permission.
- 1.11. Students shall not invite any guest, outsiders, students of other institutions or anyone belonging to external organizations to the campus without the permission of the Principal.
- 1.12. Students shall not use the emblem, photo and other symbols of the college in social media (Facebook, WhatsApp etc.) or programmes conducted outside the campus.
- 1.13. The Principal reserves the right to refuse any applicant admission to any programme without assigning any reason if the authorities are convinced that admitting that person is detrimental to the interests and discipline of the college.
- 1.14. The Principal is entitled to take appropriate punitive action on any student for his/her misconduct in the interests of the institution and for the sake of maintaining discipline.
- 1.15. The following also are acts of misconduct:
 - 1.15.1 Staying away from classes without sufficient reason
 - 1.15.2 Disrespectful behavior towards the college staff
 - 1.15.3 Instigating other students to go on strike or participating in strike, dharna etc. in the college



- 1.15.4 Loitering in the corridors during free hours and creating disturbance to the ongoing classes. (During free hours the students are expected to make use of the library.)
- 1.15.5 Unruly behavior causing disturbance to the class
- 1.15.6 Organizing tours without the permission of the Principal
- 1.15.7 Organizing meetings in the college, writing on the blackboards or displaying notices on the college notice board without the permission of the Principal
- 1.15.8 Blocking gates/ doors or passages which would restrict the mobility of the staff and students of the college
- 1.15.9 Involvement in clashes or the harassment of fellow students.
- 1.15.10 Disturbing the functions in the auditorium by shouting, howling or dancing
- 1.15.11 Resorting to any kind of malpractice in the examinations.
- 1.15.12 Collecting money from staff or students without the permission of the Principal
- 1.15.13 Distributing pamphlets, notices or other materials and displaying flags, banners, and posters on the campus
- 1.15.14 Scribbling offensive, abusive or obscene words or figures on blackboards, washroom walls or any kind of writing on the walls, furniture or other surfaces on the college campus
- 1.16 Smoking, consumption of alcoholic beverages and use of narcotic drugs are strictly prohibited. Criminal proceedings will be initiated against those found guilty of the use of alcohol or narcotic drugs on the campus.
- 1.17 Vandalism and destruction of college property will be severely dealt with and the cost of damage will be fully recovered from those responsible.
- 1.18 The college campus and classrooms should always be kept neat and clean. The students should take care not to litter the classrooms and college premises.
- 1.19 The college is not responsible for the loss of money and other valuables belonging to the students on the campus. Students



are advised to keep their belongings safely while leaving classrooms.

- 1.20 Discourtesy towards any member of the staff or any act which affects the discipline of the college will be seriously viewed and in extreme cases it is sufficient reason for expulsion from college. Immorality, grave insubordination, contempt for authority, willful destruction of college property, malpractice in examinations etc. are sufficient reasons for strict disciplinary action.
- 1.21 As directed by the Government of Kerala, the students **should wear ID card tags** on the campus which should be shown to the staff and to the security guards on demand. The ID cards need to be produced for any transactions with the college office.
- 1.22 Students are expected to maintain decency and decorum in their dress and conduct.
- 1.23 Students have to be inside the classrooms after the bell marking the beginning of class hours. Observance of strict silence in the standing posture is mandatory during the morning prayer and National Anthem.
- 1.24 If the teacher is absent, the Class Representative should contact the Head of the Department to seek directions on alternative arrangements.
- 1.25 Late comers should not enter the classroom nor should any student leave the classroom without the permission of the teacher in charge of the class.
- 1.26 Parents/ guardians are expected to attend PTA meetings and to respond to the calls from the college authorities.
- 1.27 Teachers hold the responsibility of maintaining discipline in their classes and on the campus.
- 1.28 The members of the College Union are elected by the students in the Parliamentary mode.
- 1.29 A call to the auditorium or conference halls for any additional programme must be promptly and strictly responded to. No one should remain in the classrooms or elsewhere on such occasions.



- 1.30 Students are to behave with decency and decorum outside the campus also. They should always remember that the good name of the institution is their responsibility.

Code of Conduct for Students

2.

- 2.1 Any unavoidable movements on the veranda (laboratory, auditorium, seminar halls etc.) during class hours have to be in silence. The students should always take care not to disturb the ongoing classes.
- 2.2 No Student is allowed to remain on the campus after 4.30 p.m. unless s/he has obtained special permission for the same for approved activities.
- 2.3 The students are required to follow the stipulations imposed on their campus conduct by the orders of the Hon. High Court, UGC, and Government of Kerala.
- 2.4 The students are expected to spend their free time in the library. They should not loiter on the corridor or gather on the college porch.
- 2.5 No student shall leave the campus during the working hours without the permission of the Principal. He/she shall not be sent out without a valid reason or the request by the parent/ guardian.
- 2.6 Strict silence must be observed in the library, college office, and chapel.
- 2.7 Discipline and decorum are expected from the students during programmes conducted in the auditorium or elsewhere.
- 2.8 Prior permission from the Principal is essential to take part in competitions and games conducted in other places outside the campus.
- 2.9 It is the responsibility of the student to earn a good conduct certificate. It cannot be claimed as a matter of right. Conduct certificates are issued by the Principal on the basis of the reports from the HoDs, Mentors, and teachers concerned.



- 2.10 The Principal has the authority to issue Transfer Certificate to any student during the course of study if his/her conduct and character are found unsatisfactory.
- 2.11 For acts of student misconduct, the Principal may impose punishments such as fines, cancellation of attendance, withholding certificates, blocking educational concessions and scholarships, cancellation of participation in arts and sports competitions, suspension, expulsion etc.
- 2.12 The Principal or other duly constituted college committees may frame and issue disciplinary rules of permanent or temporary nature regulating the conduct of students within and outside the campus in order to maintain the discipline and reputation of the college and the hostels.
- 2.13 Legal action will be initiated against those who destroy the property of the college as per rules including the Prevention of Damage to Public Property Act 1984.
- 2.14 Students who are charged with criminal offences and are under suspension shall not be allowed to enter the campus without permission.
- 2.15 Students guilty of going to other colleges or institutions to take part in acts of indiscipline such as organizing demonstrations or strikes will be deemed especially culpable and punished accordingly.
- 2.16 Students from other institutions and outsiders should take prior permission with valid identity proof to meet the Principal and staff members. They shall not meet or interact with the students of the college inside the campus without the prior written consent of the Principal.
- 2.17 Students from other institutions and outsiders who disrupt any academic activity or functioning of the college office or any unit of the college shall be treated as trespassers infringing on the rights of college authorities to peacefully run the institution and maintain discipline. Any such deed will be treated as an



infringement also on the rights of students, especially the backward and the underprivileged, to have uninterrupted education. Legal actions including contempt of court will be initiated in such cases.

There shall be no discrimination against any community or category of students of the college and immediate stringent action will be taken against erring staff and students.

- 2.18 Outsiders including police and media persons shall not enter the campus without the permission of the Principal.
- 2.19 Taking photographs and recording or exhibiting video/audio materials on the campus without permission is strictly prohibited.
- 2.20 Programs in the college shall be covered only by the persons officially authorized by the Principal.
- 2.21 Vehicle users have to register their vehicle number and license number with the security staff. Special parking permits will be issued to the sick or differently-abled students to park vehicles near the college building.
- 2.22 The security personnel/ designated college staff are authorized to inspect the records of the vehicles entering the campus and record the details in the gate register.
- 2.23 Complaints of the students must be presented through the proper channel. Students and staff can make use of the grievance redress mechanism available in the college.
- 2.24 The college authorities reserve the right to amend, alter or modify the Rules and Regulations from time to time on the basis of the changing requirements.
- 2.25 It is the responsibility of the students and staff to follow the notices/ announcements concerning the rules and programmes of the college from time to time. Ignorance of these rules cannot be considered as an excuse for lapses.
- 2.26 The Principal is the ultimate authority in the interpretation and implementation of the rules and regulations in the best interests of the institution.

**3****Attendance & Leave of Absence**

- 3.1 The college works from 9.30 a.m. to 4.30 p.m. For the purpose of attendance, all working days will be considered as full working days irrespective of the number of hours. Absence during one hour either in the forenoon or the afternoon session will be considered half a day of absence. Latecomers will not be given attendance.
- 3.2 Semester certificate of attendance and progress required for admission to university examination as well as progression shall not be given unless the applicant has attended at least 75% of the working days of the semester and the Principal is satisfied with the student's progress and conduct.
- 3.3 Leave for a short duration may be obtained from the HoD/Mentor. Application for longer periods of absence must be submitted to the Principal. Application for **sick leave for more than five days** should be supported by a medical certificate. The certificate should be submitted immediately after rejoining.
- 3.4 Absence without leave is punishable. Those who have to leave the campus during working hours should obtain permission and exit passes from the HoDs concerned.
- 3.5 Absence for **ten consecutive working days** will result in the removal of the name from the rolls.
Duty leave for participating in arts/sports events will be granted only to students representing the college or the university in various competitions. In such cases, leave applications should be submitted to the Principal in advance and it should be recommended by the teacher in charge.

4**Identity Card & College Uniform**

- 4.1 Students must **always wear their ID card tags** when they are on the campus. ID cards are essential for bus concession, payment of fee, entry into the library, loan of books, voting at college union election, refund of caution deposit, issue of



- certificates etc. Students found without identity cards are liable to be fined or sent out of the campus. Duplicate cards will be issued only in genuine circumstances on payment of Rs.150/-
- 4.2 The identity card must be surrendered when the T.C. is issued. Students shall compulsorily wear the prescribed college uniform on all working days except wednesdays. Uniform symbolizes unity and uniformity and attributes a special identity to the students. It also indicates equality and a sense of belongingness to the institution. Parents should see to it that the uniform and hair style of their wards are in tune with the modesty and dignity that every student of Mary Matha Arts & Science College should possess.

Collection & Payment of Fees

- 5
- 5.1 Fees shall be collected at the beginning of the academic year (i.e., in June).
- 5.2 Fees for the whole year in a course will be levied from the students who leave the college.
- 5.3 The dates for the collection of fees shall be notified in the college calendar or on the notice board. All cash transaction in the college office will be closed at 2.30 p.m. every day.
- 5.4 Students seeking admission have to pay the prescribed fees at the time of admission. Students joining the college in the middle of a semester have to pay the fees due from the beginning of the year.
- 5.5 Receipts signed by the accountant/clerk are issued to the students at the time of the payment of fees and the students must keep them safe and produce them on demand.
- 5.6 Mistakes, if any, in the receipts issued for payments should be pointed out and corrected then and there. Complaints made later in this regard cannot be entertained.
- 5.7 Tuition fees and special fees prescribed are collected from the students beginning courses (I Year UG and I Year PG classes)



at the time of admission, and from students of senior classes, within a period of seven consecutive working days commencing from the re-opening day. Particular days are allotted to each class and the details of the fee collection are put up on the notice board.

- 5.8 If any student fails to pay the fees or special fees on or before the due date, he/she shall be liable to pay a fine of Rs. 5/- along with the fees on or before the 10th day after the due date. If the 10th day happens to be a holiday, the next working day will be counted as the 10th day.
- 5.9 If the fee with the fine of Rs. 5/- is not paid on or before the tenth day after the due date, an additional fine of Rs. 10/- will have to be paid.
- 5.10 If the fees and fines are not paid within 15 days from that date, the name of the student will be entered in a special register of defaulters. The attendance of the student would also be taken every day as usual and his/ her attendance or absence would be marked. If the student settles the arrear fees with fine before the last opportunity given for such settlement, he/she would be granted attendance as per actual presence or absence recorded. Students who fail to settle the dues to the college before the last date prescribed will not be presented for the university examination or promoted to the next higher class. The last opportunity for clearing one installment will be the date before the due date for the succeeding installment. A student will be admitted to the next semester only if he/she clears the dues for the previous semester before the commencement of the following semester.
- 5.11 Re-admission fee for a student whose name is removed from the rolls for reasons other than a default in the payment of fees will be Rs. 50/-
- 5.12 Rules 9 and 10 will not be applicable to students enjoying full fee concession by virtue of their community.

- 5.13 Every student is required to pay the prescribed fees for the whole semester for part of which his/her name is on the rolls of the College.
- 5.14 Caution deposit at the rates prescribed is to be paid on admission. This will be refunded after the issue of TC after adjusting dues if any and on surrender of identity cards. Caution deposit remaining unclaimed six months after the completion of the course will be forfeited.
- 5.15 SC/ST/OEC/KPCR students who discontinue the course before getting their concession sanctioned by the Government are required to pay full fees before their transfer certificates are issued.
- 5.16 Collective common fines may be imposed on all the students of the college to realize the loss caused to furniture, tools and lab equipment of college due to the reckless handling of college property.
- 5.17 Fees once paid will not be refunded, except the caution deposit.

**6. Details of Fees**

Med. Inspection	Library	Admission	Tuition Fee	
5	105	80	1050	I BA/B.Com
5	105	80	1050	I Maths
5	105	80	1050	I Zoology
5	105	80	1050.	I Physics
5	105	80	1050	I C S
	105	80	1050	II BA/B.Com
	105	80	1050	II Maths
	105	80	1050	II Zoology
	105	80	1050.	II Physics
	105	80	1050	II C S
5	105	80	1050	III BA/B.Com
5	105	80	1050	III Maths
5	105	80	1050	III Zoology
5	105	80	1050.	III Physics
5	105	80	1050	III C S
5	105	80	1050	I M Sc C S
	105	80	1050	II M Sc C S



Visual Edn.	Magazine	Laboratory	Calender	
30	55	-	30	I BA/B.Com
30	55	160	30	I Maths
30	55	585	30	I Zoology
30	55	585	30	I Physics
30	55	425	30	I C S
30	55	265	30	II BA/B.Com
30	55	-	30	II Maths
30	55	160	30	II Zoology
30	55	585	30	II Physics
30	55	425	30	II C S
30	55	265	30	III BA/B.Com
30	55	-	30	III Maths
30	55	-	30	III Zoology
30	55	265	30	III Physics
30	55	265	30	III C S
30	55	1260	30	I M Sc C S
30	55	1260	30	II M Sc C S



SAF	Games	Stationary	Association	
5	105	55	55	I BA/B.Com
5	105	55	55	I Maths
5	105	55	55	I Zoology
5	105	55	55	I Physics
5	105	55	55	I C S
5	105	55	55	II BA/B.Com
5	105	55	55	II Maths
5	105	55	55	II Zoology
5	105	55	55	II Physics
5	105	55	55	II C S
5	105	55	55	III BA/B.Com
5	105	55	55	III Maths
5	105	55	55	III Zoology
5	105	55	55	III Physics
5	105	55	55	III C S
5	105	55	55	I M Sc C S
5	105	55	55	II M Sc C S



University Development	University Union	Sports Affiliation	Caution Deposit	Women Study	
60	110	220	360	10	I BA/B.Com
60	110	220	360	10	I Maths
60	110	220	360	10	I Zoology
60	110	220.	360	10	I Physics
60	110	220	360	10	I C S
60	110	220	-	10	II BA/B.Com
60	110	220	-	10	II Maths
60	110	220	-	10	II Zoology
60	110	220	-	10	II Physics
60	110	220	-	10	II C S
60	110	220	-	10	III BA/B.Com
60	110	220	-	10	III Maths
60	110	220	-	10	III Zoology
60	110	220	-	10	III Physics
60	110	220	-	10	III C S
60	110	220	600	10	I M Sc C S
60	110	220	-	10	II M Sc C S



Fee Concession, Stipends & Scholarships

6

- 6.1 Students belonging to the Scheduled Castes and Scheduled Tribes are eligible for full fee concession and monthly stipends at the rate fixed by the Govt. from time to time.
- 6.2 They should produce nativity and community certificates from the Village Officer concerned. Proper applications with necessary certificates have to be submitted within the prescribed time to the SC/ST Department through the Principal.
- 6.3 The **monthly stipend** will be released to the SC/ST students **only on the basis of their good conduct, attendance, and progress in studies**, as certified by the principal.
- 6.4 Students whose family income falls below Rs 100000/- (Rs. One lakh) are eligible for fee concession as per Kumara Pillai Commission Report (KPCR). They will have to produce the nativity and income certificates issued by the Village Officer. All the students who are eligible for e-grants should register online and submit printouts to the college office.
- 6.5 Students who are financially challenged may apply for financial assistance from the Student Aid Fund.
- 6.6 Fee concession is not available for students who join the unaided courses except those belonging to SC/ST/OEC categories.

Examination & Progression

7

Rules concerning attendance and examination (Excerpts from the Kannur University Regulations 2014)

- 7.1 A student shall be permitted to appear for the semester examination only if he/she secures at least 75% attendance. Attendance shall be maintained by the Department concerned. Condonation of shortage of attendance to a maximum of 12 days in a semester subject to a maximum of two times during the whole period of a Degree Programme may be **granted by the University** on the recommendation of the Department and the Principal. Benefits of condonation of attendance may be granted to students



- 7.2 who attend the approved activities of college/university with prior concurrence of the Head of the Institution. Participation in such activities may be treated as a presence in lieu of their absence on the production of participation/attendance certificate in curricular/extracurricular activities. A student who is not eligible for condonation of shortage of attendance shall **repeat** the course along with the subsequent batch.
- 7.3 Admission to repeat courses should be within the sanctioned strength. However, if more candidates are there, the candidates who have suffered serious health problems, on production of a medical certificate issued by a physician not below the rank of a Civil Surgeon in Government service, may be permitted to repeat the course, with a written order issued by the Registrar, Kannur University (by considering his/her CGPA and percentage of attendance). The number of such candidates should not exceed two.
- 7.4 If a student registered in the first semester of the UG degree programme is continuously absent from the classes for more than 14 days at the beginning of the semester without informing the authorities, the matter shall immediately be brought to the notice of the Registrar of the university. The names of such students shall be removed from the rolls.
- 7.5 Grace marks may be awarded to a student for achievements in co-curricular activities (in Sports/Arts/NSS/NCC) carried out beside the regular class hours. Such a benefit is applicable and limited to each academic year spreading over three years (6 Semesters). **No credit** shall be assigned for such activities.

Admission

8

- 8.1 Admission to all programmes is done as per the rules and regulations of the Kannur University. Candidates need to apply to the university online for admission to both UG and PG programmes. The prospectus is on the Kannur University Website.



Study Tours / Excursions / Picnics

9

- 9.1 Study tours conducted by the college are part of the academic programme. The following instructions should be strictly followed by the students:
- 9.2 Study tours are organized by the Departments concerned. Students are not permitted to organize or conduct excursions or picnics without the consent of the HoD and the Principal.
- 9.3 Written consent in the prescribed form should be obtained from the guardians by all the students who intend going on an excursion.
- 9.4 A detailed programme of travel, stay, places of visit, names of participants etc. should be submitted to the Principal before proceeding on a tour or excursion.
- 9.5 No student from another class will be permitted to join a class going on an excursion.
- 9.6 For a batch of students having more than 20 students, two regular teachers shall accompany the team.
- 9.7 Presence of a lady escort (a regular member of the teaching faculty) is necessary if there are girl students in the tour team.
- 9.8 As far as possible, study tours shall be conducted during the months of November and December.
- 9.9 Booking of vehicles and arrangements for accommodation while on tour should be made only after consultation with the teachers in charge.
- 9.10 The students shall obey all the directions given by class teacher/ teachers accompanying them.
- 9.11 Any act of indiscipline while on tour shall be considered as an act of indiscipline committed on the campus and will attract punitive action.
- 9.12 The use of alcohol, drugs, and tobacco is strictly prohibited while on tour.
- 9.13 The Principal has the right to cancel or to make any modification in the tour programme at any time.



10. Regulations on Political Activity on the Campus

- 10.1 The college does not recognize student organizations patronized by political parties on the campus. No student shall get involved in any political activity or abet activities inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.
- 10.2 Taking part in any political activity by organizing student gatherings inside the college campus for the purpose of doing any activities shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal shall have the power to take disciplinary action against students who indulge in the aforesaid activities.
- 10.3 It shall be considered gross indiscipline to go on strike responding to the exhortation by political parties or their student wings. Participants in strikes will have to undergo appropriate disciplinary action decided by the authorities.
- 10.4 No student of the college shall stage or indulge in any activity like dharna, gherao or blocking corridors/classrooms/office/ other places inside the campus. Such activities shall be treated as misconduct.
- 10.5 No student shall shout slogans inside the classrooms, office, corridors or any other place on the campus or cause disturbance to the functioning of the institution. These activities shall be treated as misconduct.

Procedure for Disciplinary Action and Punishment

- 11.1 The Principal of the college shall be the disciplinary authority in respect of the students in the college.
- 11.2 If it comes to the notice of the teachers and Principal that a student or a group of students have committed a misconduct and the Principal is realized that there is prima facie case in the



allegation, he shall immediately pass an order suspending the student/students from the college.

- 11.3 If the Principal feels that the delinquency alleged requires further investigation/enquiry, he shall report the matter to the College Council. After reporting the matter and after seeking the views of the College Council, the Principal shall appoint a committee of teachers to enquire into the matter and to submit a report.
- 11.4 The Enquiry Committee so appointed shall conduct enquiry without delay after gathering oral or written evidence from the complainant as well as the persons against whom the allegations were made. The Enquiry Officer shall give fair and reasonable opportunity to all the parties and shall submit a report to the Principal. After the receipt of the report, the Principal shall consider the report and take appropriate action which he deems fit, including the imposition of the following punishments:
- 11.4.1 Imposition of fine
- 11.4.2 Issuance of compulsory Transfer Certificate (TC)
- 12.4.3 Dismissal from the college.
- 12.5 In the event of dismissal or compulsory issuance of transfer certificate, the Principal shall forward the order along with a report to the University.

Rules and Regulations for the Smooth Functioning of the Campus

Excerpts from the GO regulating the general conduct of students on the campus

Government of Kerala – Dept. of Higher Education

No. 26433/GI/15/H.Edn.

Thiruvananthapuram, 12.10.2015

- ◇ All celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the



Institution. Celebrations of any type should be communicated to the Head of the Institution through Staff concerned Advisor at least five working days prior to the event, with programme details of the program and guests attending, the source of funds, expenditure estimates etc. The Discipline Committee should monitor and supervise the celebrations in the college.

- ◇ Students' Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convener, and HoDs and Discipline Committee members.
- ◇ All students have to wear identity tags in the college.
- ◇ No type of vehicles should be used during celebrations inside the college campus/ hostels.
- ◇ Students' vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited.
- ◇ If any complaint is received from hostel inmates or from the public to the Head of the Institution about the misbehavior of students and about activities like keeping weapons, consuming alcohol, using drugs in campus/hostel rooms etc., steps will be taken as per the rules in force.
- ◇ CCTV cameras will be installed in selected common places such as entrance/exit gate of the College and hostel.
- ◇ Public, including former students, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the classrooms and hostel rooms in any case.
- ◇ Programmes by external agencies/professional groups/paid programmes such as DJ, musical events etc. should not be permitted inside the campus. No type of fundraising from the students should be permitted, as these practices lead to extortion and misuse of funds.
- ◇ Bike race/motor car race/elephant procession or similar activities should not be permitted inside the campus/hostels.
- ◇ In the interests of the security of students, police may be informed in advance about all festival celebrations.
- ◇ For all students' programmes in the campus, the presence of teachers is mandatory.



Activities Amounting to Ragging & Anti-Ragging Measures

Ragging is totally banned on the college campus and anyone found guilty of ragging and/or abetting ragging is liable to be punished in accordance with the *Code of Criminal Procedure*. According to the UGC Regulations on *Curbing the Menace of Ragging in Higher Education Institutions 2009*, any act of ragging will be treated as a criminal offense. A committee has been constituted as per rules to prohibit, prevent and eliminate the menace of ragging on the college campus.

The following are some of the actions that will amount to ragging:

- i. Any conduct by any student whether by words spoken or written or by an act which has the effect of teasing, treating/handling with rudeness a fresher or any other student.
- ii. Indulging in rowdy or indisciplined activities by any student which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension in any fresher or any other student.
- iii. Asking any student to do any act which the student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of freshers or any other student.
- iv. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher
- v. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- vii. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student.
- viii. Any act of physical abuse including sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person



- ix Any act or abuse by spoken words, emails, posts or public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture of a fresher or any other student any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive sadistic pleasure or showing off power, authority or superiority.

Administrative Action in the Event of Ragging

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed as follows:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident established in the recommendations of the Anti-Ragging Committee.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award to those found guilty, one or more of the following punishments:
- I. Suspension from attending classes and academic privileges.
 - II. Withholding/ withdrawing scholarships and other benefits
 - III. Debarring from appearing in any test/ examination or another evaluation process
 - iv Withholding results
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
 - vi. Suspension/ expulsion from the hostel
 - vii. Cancellation of admission
 - viii. Rustication from the institution for a period ranging from one to four semesters
 - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.



The College Union

The College has an elected College Union constituted with the following objectives:

1. To train the students of the college in parliamentary democracy to make them responsible citizens who are not only aware of their rights but also their duties, and responsibilities
2. To develop in them the spirit of harmony and cooperation necessary for working/learning together in a peaceful environment surpassing the divisions of caste, creed, religion and political affiliation.
3. To provide forums and opportunities for the development of good character, leadership, efficiency and spirit of service in the students.
4. To organize debates, seminars, supplementary academic programs, competitions in arts & sports etc. so that students may develop leadership qualities and sociopolitical awareness.
5. To encourage extracurricular activities which supplement the core academic programs.

Codes and Regulations of Elections

1. The election to the college union is conducted in the presidential mode (Clause 6.2.2 of the JM Lyngdoh Committee report and the order issued by the Supreme Court of India - SLP No. 24295/2004).
2. College Union Election shall be conducted a day fixed by the Vice Chancellor.
3. All the students enrolled in the college shall be members of the union and have the right to vote and contest to the college union.
4. Election shall be held by secret ballot on the principle of each member having a single non-transferable vote for one part without postal ballot according to the rules framed by the syndicate of the University from time to time.



5. The tenure of the office of the college union shall be an academic year from 1st June to 31st May.
6. Elected members of the executive council consist of the following office bearers: the Chairman, Vice Chairman, General Secretary, Joint Secretary, University Union Councillor, Magazine Editor, Fine Arts Secretary and The General Captain.
7. The Association Secretary of each department and each representative of each class (I, II & III DCs I & II PGs) will also be elected to be a post of the Executive Council.
8. The conduct of the election and formation of the college union presupposes the maintenance of peace and harmony of the campus and the non-political character agreed upon by the Management, PTA and the students.

Rules for Central Library

1. The staff and students of the college are entitled to the use of the library.
2. The library will be open from 9.00 a.m. to 4.30 p.m. on all working days and from 9.30 a.m. to 1.00 p.m. on Saturdays.
3. Reference books, periodicals and newspapers will not be issued outside. Before consulting reference books the user should sign a register after making necessary entries in it.
4. Strict silence should be maintained in and around the library.
5. Readers have to keep all their belongings at the entrance of the reading room including the issued or other text books. If any one needs to keep books (printed) with them, please report it at the Counter.
6. Magazines and papers should not be misplaced.
7. The users must not disfigure or damage by writing on or mishandling any books, magazines, manuscripts and maps belonging to the library.
8. No tracing or mechanical reproduction shall be made without prior permission of the librarian.



9. The readers will be responsible for any damage done to the books or other property belonging to the library. They are required to replace such books or property or pay the price as decided by the authorities. If one of the books in a set is damaged, the whole set will have to be replaced.
10. The students may return the books on all working days except during the lunch hour **(1 to 2 p.m.)**.
11. Before leaving the counter, the reader should satisfy himself/herself as to whether the book lent to him/her is in good condition. If it is not, he/she should immediately bring the matter to the librarian's notice. Otherwise he/she is liable to be held responsible for the replacement of the book.
12. The loan period is usually 14 days. However the librarian can recall any book at any time from a reader.
13. A book returned after the due date will entail a fine of Rs. 1 per day.
14. Members are not allowed to sublet the books of the library.
15. All the books should be returned to the library before March 31st of each academic year. However the final year students should return the books before final year examinations.
16. Books issued for the holidays should be returned within 2 days after reopening.
17. The Staff should return all the books at the close of the academic year.

**18. Important Phone Numbers**

College Library	04935 299463
St Joseph's Hostel	04935 243877
Kannur University Students' Enquiry	0497 2715335, 2715185
KSRTC Mananthavady Depot	04935 240640
St Vincent's Hospital, Mntdy.	04935 240527, 242906
St Joseph's Hospital, Mntdy.	04935 241022
Govt Hospital, Mananthavady	04935 240264

19. Working Hours

The College functions from 9.00 am to 4.30 pm.
09.00 am to 10.00 am: Counselling, Tutorial, Guidance etc.
10.00 am to 01.00 pm: Forenoon Session of 3 periods
01.00 pm to 01.40 pm: Lunch Interval
01.40 pm to 03.40 pm: Afternoon Session of 2 periods
03.40 pm to 04.30 pm: Counselling, Tutorial, Guidance etc.

20. Covid-19 Special Time Table

1 Hour 9.30am to 10.25am
II Hour 10.35am to 11.30am
1II Hour 11.35am to 12.30pm

LUNCH BREAK

1V Hour 01.10pm to 02.05pm
V Hour 02.10pm to 03.10pm

Friday

1 Hour 9.30am to 10.25am
II Hour 10.35am to 11.30am
1II Hour 11.35am to 12.30pm

LUNCH BREAK

1V Hour 1.30pm to 2.25pm
V Hour 2.30pm to 3.30pm



20 Committees

1. **ADMISSION COMMITTEE**

Dr Shaju P P (Nodal Officer)
Mr Midhun Shaji
Ms Tancy V S
Mr Anish Chacko
All Department Heads

2. **LIBRARY COMMITTEE**

Fr Dr George P V (Co-ord)
All Department Heads (Major, Minor & Language Depts)

3. **GRIEVANCE REDRESSAL CELL**

3:1 **For Continuous Evaluation Process**

Students' Union Advisor (Co-ord)
CBCSS Committee Co-ordinator
Mr Regi Francis, Mr Toby K Joseph
Students' Union Chairman

3:2 **General Grievances**

Mr Sabu O J (Co-ord)
Union Advisor
NSS Program Officer, NCC Officer
Women's Cell Co-ordinator

3:3 **Prevention of Womens' Harassment**

Dr Geetha Antony (Co-ord)
Union Advisor
Women's Cell Co-ordinator
Ms Jisha T E
Adv Shebin George



4. **Anti-Ragging Committee constituted in accordance with Kannur University Regulations**
Dr Maria Martin Joseph (Principal)
Dr Ramya Krishnan M (IQAC Co-ord)
Dr Thomas Monoth(College Union Advisor)
Dr Rajeev Thomas (ANO, NCC)
Ms Rajitha Xavior (Hostel Warden)
Mr Binoy Thomas (PO NSS)
College Union Chairman

5. **COMMITTEE FOR MENTORING & COUNSELLING**
Dr Sr Bindhu K Thomas (Co-ord)
Dr Rakesh Kalia, Mr Sabu O J
Dr Ramya Krishnan M, Ms Sharon Rose
Sr Elizabeth, All mentors

6. **CHOICE-BASED CREDIT & SEMESTER COMMITTEE (CBCSS)**
Mr. George Thomas (Co-ord)
Dr. Rajeev Thomas (Dept. of Chemistry)
Dr. Sr. Bindhu K Thomas (Dept. of Mathematics)
Mr. Sabu O J (Dept. of Computer Science)
Dr. Ramya Krishnan M (Dept. of Commerce)
Mr. Toby K Joseph (Dept. of English)
Mr. Jerin George (Dept. of Zoology)
Dr. Sijo A K, (Dept. of Physics)
Ms Akhila Balagopalan (Dept. of Social Science- Economics)

7. **COMMITTEE FOR INFRASTRUCTURE DEVELOPMENT**
Rev. Fr. George Myladoor (Manager)
Dr. Maria Martin Joseph (Principal)
Dr. Ramya Krishnan M
Dr. Thomas Monoth
Mr. Joy Joseph (Supdt)



8. **EXAMINATION COMMITTEE**
Dr. Joseph K J (Co-ord)
Mr. Regi Francis
Mr. Binoy Joseph

9. **COMMITTEE FOR THE PROMOTION OF RESEARCH**
Dr. Joseph K J (Co-ord)
Dr. Thomas Monoth
Dr. Shaju P P
Dr. Sr. Bindhu K Thomas

10. **COMMITTEE FOR TIME TABLE & CLASS ROOM ARRANGEMENT**
Dr. Ramya Krishnan M (IQAC Co-ordinator)
Heads of all Major, Minor & Language Depts

11. **COMMITTEE FOR THE PROMOTION OF FINE ARTS**
Dr Joseph K J (Co-ord)
Mr Toby K Joseph, Mr Sabu O J
Dr Akhila B Edathazhe, Ms Salma Jose, Ms Athira M S
Fine Arts Secretary of the Students' Union

12. **NETWORK & OFFICE AUTOMATION**
Dr Fr George P V (Co-ord)
Mr Benison Challenger K

13. **COMMITTEE FOR WEBSITE MANAGEMENT**
Mr Bibin Jose (Co-ord)
Mr Midhun Shaji
Dr Fr George P.V

14. **COMMITTEE FOR GOVT SCHOLARSHIPS**
 Mr Sabu O J (Co-ord)
 Ms Tancy V S
 Mr Benison Challenger K (Office Representative)

15. **COMMITTEE FOR ENDOWMENTS & INSTITUTIONAL SCHOLARSHIPS**
 Mr Binoy Joseph (Co-ord)
 Mr Prince Philip, Ms Tancy V S
 Dr Mary Nirmala Borgia

16. **COMMITTEE FOR CAREER GUIDANCE & PLACEMENT**
 Dr Rakesh Kalia (Co-ord)
 Mr Regi Francis, Mr Toby K Joseph,
 Dr Sijo A K, Mr Prince Philip

17. **COMMITTEE FOR PEN-R**
 Dr Rakesh Kalia (Co-ord)
 Dr Joseph K J, Mr Akhil P David
 Student Editor

18. **CANTEEN COMMITTEE**
 Rev Fr George Mylador (Manager)
 Dr Maria Martin Joseph (Principal)
 Dr Mary Nirmala Borgia (Co-ord), Ms Rajitha Xavier
 Presidents of Teaching & Administrative Staff Associations
 The Chairman & Vice Chairperson of the Students' Union

19. **COLLEGE CO-OPERATIVE SOCIETY**
 The Principal (President)
 Mr George Baby (Secretary)
Board Members: Dr Ramya Krishnan M, Mr Bibin Jose,
 Ms Lisha A, Mr Binoy Joseph, Mr George Sebastian,



Mr Jojo George, Ms Leela P
The Chairman & Vice Chairperson of the Students' Union

20. **COMMITTEE FOR WOMEN'S WELFARE**

Ms Rajitha Xavior (Co-ord)
Ms Sharon Rose, Sr Elizabeth, Ms Anju Paul

21. **COMMITTEE FOR COLLEGE HANDBOOK & CALENDAR**

Dr Fr George P V (Co-ord)
Mr. Toby K Joseph, Dr Eldho K J

22. **UNION ADVISOR & FINE ARTS CO-ORDINATOR**

Dr Thomas Monoth (Co-ord)
Mr Sabu O J (Asst. Co-ord)

23. **COLLEGE MAGAZINE**

Mr. Toby K Joseph (Staff Editor), Ms Sharon Rose
Dr Akhila B Edathazhe, Ms Nayana V T
Ms Akhila Balagopalan

24. **RUSA PROJECT**

Dr Ramya Krishnan M (Co-ord)
Mr Binoy Joseph (Asst Co-ord)
Dr Joseph K J (Renovation Committee Co-ord)
Dr Rajeev Thomas (Purchase Committee Co-ord)
Dr Thomas Monoth (Construction Co-ord)

25. **ATTENDANCE MONITORING**

Mr Jerin George
Dr Eldho K J



26. **LITERARY CLUB**
Mr. Toby K Joseph (Co-ord)
Dr Joseph K J, Dr Rakesh Kalia
Mr Jince Joseph, Ms Shalet Mariya Sebastian

27. **COMMITTEE FOR WOMEN'S HOSTEL**
Ms Rajitha Xavior (Warden)
Sr Elizabeth M J, Ms Maria Mathew

28. **SOCIAL MEDIA COMMITTEE**
Ms Lisha A (Co-ord)
Mr Bibin Jose, Ms Midhun Shaji
Ms Tancy V S

29. **SECRETARY TO STAFF COUNCIL & STAFF MEETINGS**
Sr Elizabeth M J
Dr Eldho K J

30. **CAMPUS SECURITY**
Mr Bibin Jose (Co-ord)

31. **ALUMNI ASSOCIATION**
Ms Lisha A (Co-ord)
Dr Sr Bindhu K Thomas, Mr Sabu O J, Mr George Baby,
Mr Anish Chacko, Mr Martin Joseph, Mr Jomit Mathew

32. **YOUTH INNOVATION PROGRAM (YIP)**
Mr Bibin Jose (Co-ord)
Dr Sijo A K



33. **SWAYAM**
Dr Sr Bindhu K Thomas (Co-ord)
34. **PUBLIC RELATIONS OFFICER (PRO)**
Dr Joseph K J
35. **NSS PROGRAM OFFICERS**
Mr Binoy Joseph, Ms Jisha T E
36. **NCC OFFICER**
Dr Rajeev Thomas, Mr Bibin Jose
37. **ASAP**
Dr Eldho K J
38. **WALK WITH THE SCHOLAR (WWS)**
Mr Toby K Joseph, Mr Gokuldas A, Ms Namitha Jose
39. **SCHOLAR SUPPORT PROGRAM (SSP)**
Mr Regi Francis
Mr Shemil Thomas, Ms Agnes Victor
40. **IGNOU STUDY CENTRE**
Dr Shaju P P (Co-ord)
Dr Thomas Monoth (Asst Co-ord)
41. **EXTENSION ACTIVITIES**
All HoDs



42. **EMPLOYMENT TRAINING PROGRAM FOR TRIBAL WOMEN**
Sr Elizabeth, Dr Akhila B Edathazhe
43. **RUSA RESEARCH NETWORK GROUP MEMBERS**
Dr Shaju P P, Dr Sr Bindhu K Thomas
44. **NSS ADVISORY COMMITTEE**
Dr. Maria Martin Joseph, Principal
Dr. Bindhu K Thomas (Former NSS Programme Officer)
Mr. Toby K Joseph (Former NSS Programme Officer)
Ms Smitha Teacher (Councillor, Mananthavady Municipality)
Mr. Athul Krishna (NSS General Secretary)
Ms Anagha S Raj (NSS General Secretary)
Ms Jisha T E (NSS Programme Officer)
Mr. Binoy Joseph (NSS Programme Officer)
45. **COMMITTEE FOR REMEDIAL COACHING**
Mr Regi Francis (Co-ord)
Dr Sijo A K, Mr Shemil Thomas
Sr Elizabeth, Mr Jince Joseph
Ms Anna Paul, Ms Akhila Balagopal
46. **COMMITTEE FOR GENDER JUSTICE**
Dr Geetha Antony Pullen (Co-ord)
Smt Leela P, Smt Jinsha Zacharias
Ms Anagha S Raj, Ms Emalda Thomas



47. **COMMITTEE FOR SAP**

47.1 **SAP TEAM FOR WATER**

Dr Eldho K J
Mr Jerin George

47.2 **SAP TEAM FOR SANITIZATION**

Mr Binoy Joseph
Ms Tancy V S

47.3 **SAP TEAM FOR ENERGY CONSERVATION**

Ms Jisha T E
Dr Sijo A.K

47.4 **SAP TEAM FOR WASTE MANAGEMENT**

Mr Toby K Joseph
Dr Akhila B Edathazhe

47.5. **SAP TEAM FOR WATER CONSERVATION**

Ms Lisha A
Mr Midhun Shaji

48. **UNNAT BHARAT ABHIYAN**

Mr Binoy Joseph

49. **SC, ST, OBC LAISON OFFICER**

Mr Anish Chacko



Co-Curricular & Extra-Curricular Programs

National Service Scheme (NSS)

The College has two units of the National Service Scheme (Unit No. 33 & 46 of the Kannur University). The N.S.S Units facilitate training for 200 students in social work. The Units are under the supervision of **Ms Jisha T E and Mr Binoy Joseph.**

National Cadet Corps (NCC)

A Unit of the National Cadet Corps consisting of 100 cadets (1- platoon) comprising men and women is functioning in the college. This is an Army Wing under 1 (Ker) Arty Bty.N.C.C Thalassery and Lt. **Dr Rajeev Thomas** is the NCC Officer. The Kannur University awards 3% grace Marks for the 'B' Certificate holders and 4% for the 'C' Certificate holders. Likewise the Cadets who attend the Summer Camp and the Republic Day Parade Camp are eligible for 6% and 7% Grace Marks respectively. In addition to that the Cadets completing two years in NCC will get weightage marks for admission to various courses. Students who pass the B and C Examinations will find it easy to get commissioned posts in the Defense Service.

Additional Skill Acquisition Program (ASAP)

An initiative of Government of Kerala, the Additional Skills Acquisition Programme (ASAP), launched in 2012 with the objective of improving the employability of higher secondary and college graduates in the State has been very active in the college. Many of our students were selected for ASAP's 21-day training programmes across the state in the previous years.

Co-ordinator: Dr Eldho K J



Walk with Scholar Program (WWS)

Advanced learners of the college get an opportunity to interact with eminent scholars in different disciplines in the Walk with Scholar Programme which is another initiative of the Kerala Higher Education Council in order to enhance quality.

Co-ordinator: Mr. Toby K Joseph

Scholar Support Program (SSP)

The Scholar Support Programme, part of the 'New Initiatives in Higher Education' initiated by the Department of Higher Education, aims at imparting additional support to students in areas of curricular weakness.

Co-ordinator: Mr Regi Francis

IGNOU (Indira Gandhi National Open University)

The IGNOU Study Center offers various programmes at all levels to enhance the educational opportunities of the people of this area, especially those who are unable to utilize the benefits of the regular stream of education.

Co-ordinator: Dr Shaju P P

Asst. Co-ordinator: Dr Thomas Monoth

Extension Activities

Extending the services of the College to the local community, the college has launched two innovative community welfare programmes.

Employment Training Program for Tribal Women

In order to provide employment opportunities to the tribal women in the neighbourhood, the College set up an Employment Training Centre at Ondayangadi in 2006. The Centre was shifted to Cheloor near Kartikulam in 2008. Now the centre functions at Appappara tribal village. Sewing machines were given to tribal women under the auspices of the Adoration Sisters at Appappara near Thirunelli as part of the Bishop George



Njaralakkat Endowment Scheme. The volunteers of the NSS frequent the Centre and assist the program. The activities are coordinated by **Sr Elizebath M J** and **Dr Akhila B Edathazhe** Now the centre functions at Appappara Tribal Village.

Karunya Charity Mission

The student community has been contributing regularly to the District Hospital, Mananthavady to sponsor lunch to patients on certain days.

Clubs & Associations

1. Media Club: Dr Shaju P P
2. Debate, Quiz & Elocution: Dr Rakesh Kalia (Co-ordinator), Dr Akhila B Edathazhe, Mr Akhil P David
3. Tourism Club: Mr Sabu O J, Mr Jerin George
4. Green Campus & Save Green: Dr Sr Bindhu K Thomas, Mr Jerin George
5. Bhoomithrasena: Mr Jerin George, Ms Lisha A, Dr Sr Bindhu K Thomas
6. Anti-Narcotic Cell & Teen Club: The NSS P O & The NCC Officer
7. The Red Ribbon (for Blood Grouping & Donation): The NSSPO & The NCC Officer
8. Yoga & Health Fitness: Dr Maria Martin Joseph, Mr Ajnas K
9. Jesus Youth: Dr Sr Bindhu K Thomas, Mr Sabu O J & Dr Sijo A K
10. AICUF: Mr Sabu O J & Dr Sijo A K
11. Music Club: Ms Athira M S
12. Vimukhti Club: Dr Sr Bindhu K Thomas
13. Electroral Literacy Club: Mr Binoy Joseph
14. Literary Club: Mr Toby K Joseph
15. Dance Club : Ms Salma Jose
16. Entrepreneurship Club : Ms Lisha A, Mr. Gokul M A, Ms. Ankitha Maroli
17. Innovation & Incubation Club : Mr Midhun Shaji, Mr Sabu O.J, Sr Elizabeth
18. Film Club : Mr Midhun Shaji, Ms Sharon Rose, Mr Akhil P David



Scholarships & Prizes

1. Rev Msgr Joseph Kaniyamattam Endowment was instituted by the college in the academic year 1996-97. Rs 10000/- was deposited as the principal endowment amount, the interest of which is to be used for conducting an Inter-Collegiate Elocution Competition every year and giving prizes to the winners.
2. An Endowment has been instituted in the name of Dr K T Varkey, founder Principal of the college. Rs 50000/- was deposited as the principal amount. A series of lectures by eminent scholars will be organized once in three years and a cash award of Rs 1000/- will be given to the best outgoing student of the college every year considering his/her all round performance.
3. Bishop Mar Emmanuel Pothanamuzhy Memorial Prize, instituted by the Teaching Staff Association, awarded to the student who secures highest marks in Part I English (Sem I & II). A cash award of Rs.1,000/- will be given every year.
4. Rev Dr Fr James Maruthukunnel Endowment was instituted by the college with a principal amount of Rs 25000/-, the interest of which is to be used for conducting a college level quiz competition every year. The first prize for the best team comprising two members will be given a cash award of Rs 1001/- and a certificate. Rs 501/- and Rs 251/- will be given to the second and third prize winners respectively.
4. Archbishop Mar Jacob Thoomkuzhy Scholarship, instituted by the College Management, awarded to the topper in BCom degree examination. A cash award of Rs 1,000/- will be given every year.
5. Very Rev Msgr Thomas Moolakunnel Scholarship, instituted by the College Management. A cash award of Rs 1000/- will be given to the topper in BSc Mathematics degree examination.
6. Rev Fr Geroge Kazhikachalil Scholarship. A cash award of Rs 1000/-, instituted by the College Management, awarded to the student who secures the highest marks in BSc Zoology degree examination.
7. A cash prize of Rs 1000/-, in honour of Msgr Joseph Kaniyamattom, instituted by the College Management to the student who secures the highest marks in BA.



8. A cash prize of Rs. 1000/- in honour of Mar George Njaralakkattu, instituted by the College Management, to the student who secures the highest marks in BSc Computer Science degree examination.
9. A cash prize of Rs 1000/- instituted by the College Management, to the student who secures the highest marks in BSc Chemistry degree examination.
10. A cash prize of Rs 1000/- instituted by the college, to the student who secures the highest marks in MSc Mathematics degree examination.
11. A cash prize of 1000/- contributed by the college management of the student secures the highest marks in B SC Physics degree examination.
12. A cash prize of Rs 1000/- instituted by the college, to the student who secures the highest marks in MSc Computer Science degree examination.
13. Nirala Puraskar of Rs 500/- cash award and a book for the topper in Part II Hindi, instituted by the Department of Hindi.
14. Asan Puraskaram of Rs 500/- cash award and a book for the topper in Part II Malayalam, instituted by the Department of Malayalam.
15. Proficiency prizes of Rs 500/- each for the toppers in the I & II year classes of all the seven major departments, based on the I & II Sem results together and III & IV Sem results together.

Government-Sponsored Scholarships

1. Prathibha Scholarship	Merit	1 Year 12000 II Year 18000 III Year 24000
2. Higher Education Scholarship	Merit	I Year 12000 II Year 18000
3. Central Sector Scholarship	Merit	III Year 24000
4. Suvarna Jubilee Scholarship	BPL	10000/Year
5. State Merit Scholarship	Merit	10000/Year
6. CH Muhammed Koya Scholarship for Muslims & Latin Catholics (Income limit - Rs 3 lakhs)		1250 4000/Year
7. Post-Metric Scholarship for Minorities (for Hostelites) (Income limit - Rs 2 Lakhs)		5000
8. Hindi Scholarship	Merit	3000/Year 5000



Facilities in the College

01. CENTRAL LIBRARY

The College has a fully automated central library as the major learning resource of the institution, with automated KOHA software. The library regularly subscribes to many national and international journals, daily newspapers and buys new books periodically. A spacious common reading room with separate reading space for staff members is provided in the library. The central library has a Network Resource Centre (NRC) with 14 computers for free internet browsing for the students. Photocopying and printing facilities are also available in the library. Students can access INFLIBNET in the Central Library. 100 mbps internet facility is available in Central Library.

02. UGC NETWORK RESOURCE CENTRE

The objective of the centre is to create awareness among staff and students about the use of computer in various activities like administration, finance, examination and research. In addition to it the information and communication network would help the college to have access to multimedia materials in teaching and learning at places of eminence in India and abroad.

03. SPORTS & GAMES FACILITIES

The Dept of Physical Education promotes interest in sports and games among students. Coaching camps in various disciplines will be conducted during the year. There are two seats in a degree course and one seat for the PG courses under the sports quota. A photocopy of the original application along with copies of sports certificates should be presented to the Dept of Physical Education for considering a student for admission under sports quota.

A few seats are reserved for sports in all professional colleges in Kerala. Grace marks will be awarded to students who represent University in Inter-University competitions. Students are prohibited to participate in tournaments conducted by external agencies without prior permission from the Principal. Violation of this rule will result in disciplinary action.



Students who are proficient in sports and games are eligible for scholarships awarded by Sports Authority of India and State and Central Governments.

In order to promote sports and games, the college has established various sports facilities that include Multipurpose Indoor Sports Complex with the financial assistance of the UGC.

Indoor Stadium (with wooden flooring):

Basketball court-1, Volleyball court-1, Badminton court-4, Table Tennis-1, Judo, Yogasana

Outdoor Stadium:

Football field (standard), Cricket ground (52-yard field), Athletics Practice Ground (non-standard track), Gymkhana for boys and girls.

HOSTEL

Two hostels for girls function in the college campus.

AUDIO-VISUAL FACILITIES

TV, DLP, LCD Projectors and other similar facilities are available for the use of students.

COMPUTER LABS

Two well-equipped computer labs (with 100 nodes, advanced software, web cameras, scanners etc.)

CO-OPERATIVE STORE

The store is run by the Co-operative Society LTD No. W 226 and it provides text books, note books and stationery items to the members. The Society is regularly audited by the Co-operative Department of Kerala Government.

LANGUAGE LAB

A well equipped Language Lab trains the students in various aspects of spoken language and effective verbal communication.

CANTEEN

Canteen facilities are available to staff and students on all working days.

GUEST ACCOMMODATION

UGC Sponsored guest house for both staff and other guest are available.

SMART CLASS

Two classes in every department are equipped with hitech facilities for Smart Class Operations with UGC assistance.



Fr FRANCIS NJALLAMPUZHA MEMORIAL HERITAGE MUSEUM

A museum for collecting and displaying objects of historical value is being maintained in the college.

Research Centres

MATHEMATICS RESEARCH CENTRE

The Mathematics Research Centre (MRC), which was approved in the Year 2005 and is attached to the PG Department of Mathematics, is a recognised research centre of Kannur University. The centre has a research library with a large collection of research journals, published papers and books. The MRC receives financial assistance from the DST and the UGC. It also maintains academic exchange with many research institutions and universities in India.

ZOOLOGY RESEARCH CENTRE

The Zoology Department, which is a recognised research centre of Kannur University, offers research programme (PhD) in Zoology. The Department strives to create an environment that enables research and systematic enquiry to attain excellence. The current focus of research is in the biology, reproductive physiology and endocrinology of freshwater crustaceans and the Centre has also conducted minor research projects on some areas of biodiversity in Wayanad. These research projects are funded by agencies like the UGC and KSCSTE.

The Centre utilises the expertise and infrastructural facilities of many institutions like the Regional Centres of the Zoological Survey of India in Pune & Kozhikode; Electron Microscope Lab of NIMHANS, Bangalore; Center for Advanced Studies in Marine Biology, Annamalai University; Sophisticated Instrumentation Centre for Applied Research & Testing, Ahmedabad; universities within and outside Kerala.

Dr Maria Martin Joseph



IMPORTANT POSITIONS OF FACULTY IN UNIVERSITIES & OTHER COLLEGES

Research Guide in Physical Education, Kannur University

Academic Council Member, Kannur University

Dr Joseph K J

Research Guide in Malayalam, Kannur University

Member, Doctoral Committee, Kannur University

Chairman, PG Board of Studies, Kannur University

Dr Rajeev Thomas

Company Commander, Sub Unit, Mary Matha Arts & Science
College 5(K) Bn. NCC, Wayanad

Dr Shaju P P

Research Guide in Journalism, Kannur University

Chairman, Board of Studies in Journalism, Kannur University

Academic Council Member, Kannur University

Member BoS in Journalism (UG), Calicut University

Member BoS in Journalism (UG & PG), MG University, Kottayam

Member Doctoral Committee (Journalism), Kannur University

Member BoS in Journalism (UG & PG), Mar Ivanios College
(Autonomous), TVM

Convenor, Exam Inspection Team, Kannur University

Dr Thomas Monoth

Research Guide in Computer Science, Kannur University

Chairman, Board of Studies, Computer Science (PG) Kannur
University

Member, Doctoral Committee Information Science and Technology
(Computer Science) Kannur University



Member, Board of Studies, Computer Science (UG), Kannur University

Member, Board of Studies, Computer Science St. Joseph's College (Autonomous) Devagiri, Kozhikode.

Ms Jisha T E

Member, PG Board of Studies in Computer Science, Kannur University

Ms Lisha A

Member, UG Board of Studies in Computer Science, Kannur University

Mr Bibin Jose

Member, UG Board of Studies in Computer Science, Kannur University

Mr Sabu O J

Chairperson, PG Board of Examinations, Kannur University

Dr. Bindhu K Thomas

Research Guide in Mathematics, Kannur University

Member, Doctoral Committee (Mathematics) Kannur University

Mr Toby K Joseph

Member, Board of Studies in Functional English, Kannur University

Ms Sharon Rose

Member, Board of Studies in Functional English, Kannur University

Mr Binoy Joseph

Member, PG Board of Studies in Mathematics, Kannur University

Dr Eldho K J

Member, Board of Studies, Christ College (Autonomous), Irinjalakuda

Dr Sudhadevi A R (Retired & Continuing as Research Guide)

Research Guide in Zoology, Kannur University.



Statutory Warning

Ragging in any form that includes any conduct by students whether by words spoken or written or by an act which has the effect of teasing or causing hardship and psychological harm to a fresher is banned and anyone found guilty of encouraging the same is liable to be punished as per the University, UGC, Government, and the Supreme Court directives. In case of need, make use of the helpline @ antiragging.net/tollfree no 18001805522/the local Coordinator of the Antiragging Squad, the Staff Advisor to Students' Union or the Principal.

Public Relation Officer (PRO) : **Mr Sabu O J**

Public Information Officer (PIO): **Mr Joy Joseph**

Associations

The Teaching Staff:

President: Dr Shaju P P

Secretary: Mr Sabu O J

Treasurer: Ms Lisha A

The Administrative Staff:

President: Mr George Sebastian

Secretary: Mr Jose Augustin



**ACADEMIC
CALENDAR**

2021 - 22



2021 June

Date		Events
1	Tuesday	College Re-opening after vacation
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	Second Saturday
13	Sunday	
14	Monday	
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	



2021 July

Date		Events
1	Thursday	
2	Friday	
3	Saturday	
4	Sunday	
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	Second Saturday
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	Bakreed - Holiday
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	
27	Tuesday	
28	Wednesday	
29	Thursday	
30	Friday	
31	Saturday	

2021 August

Date		Events
1	Sunday	
2	Monday	
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	
8	Sunday	
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	Second Saturday
15	Sunday	
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	Muharam - Holiday
20	Friday	First Onam
21	Saturday	Thiruvonam
22	Sunday	3 rd Onam
23	Monday	Sree Narayanaguru Jayanthi
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	Sreekrishna Jayanthi
31	Tuesday	

**2021 September**

Date		Events
1	Wednesday	
2	Thursday	
3	Friday	
4	Saturday	
5	Sunday	
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	Second Saturday
12	Sunday	
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	
21	Tuesday	Sree Narayanaguru Samadhi
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	



2021 October

Date		Events
1	Friday	
2	Saturday	Gandhi Jayanthi
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	Second Saturday
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	Mahanavami
15	Friday	Vijayadashami
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	Nabhidinam
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	
31	Sunday	

**2021 November**

Date		Events
1	Monday	
2	Tuesday	
3	Wednesday	
4	Thursday	Deepavali
5	Friday	
6	Saturday	
7	Sunday	
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	Second Saturday
14	Sunday	
15	Monday	
16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	
28	Sunday	
29	Monday	
30	Tuesday	

**2021 December**

Date		Events
1	Wednesday	
2	Thursday	
3	Friday	
4	Saturday	
5	Sunday	
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	Second Saturday
12	Sunday	
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	Christmas
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	
31	Friday	

**2022 January**

Date		Events
1	Saturday	
2	Sunday	
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	Second Saturday
9	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	
24	Monday	
25	Tuesday	
26	Wednesday	Republic Day
27	Thursday	
28	Friday	
29	Saturday	
30	Sunday	
31	Monday	

**2022 February**

Date		Events
1	Tuesday	
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	Second Saturday
13	Sunday	
14	Monday	
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	



2022 March

Date		Events
1	Tuesday	Shivarathri
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	Second Saturday
13	Sunday	
14	Monday	
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	

**University Rank Holders**

Sl.No.	Year	Name	Rank	Course
1	1997-'98	Ramachandran K	III	B.A. Functional English
2	1998-'99	Sajila Saseendran K	I	B.A. Functional English
3	„	Appumon Joseph K	II	„ „
4	2001-'02	Ali Akbar K	III	B.Sc. Zoology
5	„	Usha Kumari P K	III	B.Sc. Mathematics
6	„	Manju Jose	III	B.Sc. Computer Science
7	2002-'03	Neena V	III	B.Sc. Mathematics
8	2003-'04	Sunitha Ellath	II	B.Sc. Zoology
9		Sujith E B	II	BSc. Computer Science
10	2004-'05	Josna Joseph	I	B.Sc. Mathematics
11	„	Shameema Rahman	II	B.A. Functional English
12	2005-'06	Sankeerthana E D	I	B.A. Functional English
13	„	Deepika George	III	„ „
14	2008-'09	Shiji Paul	III	B.Sc. Mathematics
15	“	Jinesh M K	III	B.Sc. Computer Science
16	2009-'10	Neethulakshmi	III	B.A. Functional English

University Toppers

Sl.No.	Year	Name	Place	Course
1	2012-13	Sneha Dineshan	III	B.Sc. Zoology
2	2015-16	Midhula Kollanandi	II	M.Sc. Computer Science
3	2016-17	Vipina P V	I	M.Sc. Computer Science
4	„	Anju Bernard	II	M.Sc. Computer Science
5	2017-18	Jesna James	III	B.A. Functional English
6	„	Abhina C	III	M.Sc. Computer Science
7	2018-19	Athira P T	I	M.Sc. Computer Science
8	„	Anusha Tom	I	B.Sc. Zoology
9	„	Midhuna Vijayan	III	B.Sc. Mathematics
10	„	Athira M S	II	B.A. Functional English

**Winners of the Dr K T Varkey (Founder Principal)
Endowment Award for the Best Outgoing Student**

Ms Nimmy J Treasa	Computer Science	2003
Ms Sunitha Ellath	Zoology	2004
Ms Shameema Rahman	English	2005
Ms Preetha T S	Commerce	2006
Ms Aruna Liz Mathew	English	2007
Mr Wilson Thomas	English	2008
Ms Shiji Paul	Mathematics	2009
Ms Neethulakshmi R	English	2010
Mr Shyamshankar E P	Chemistry	2010
Ms Sebin Chinnu	Computer Science	2011
Ms Anet Antony	Zoology	2012
Ms Alna Maria Issac	English	2013
Ms Nayanthara Rajeev	Chemistry	2014
Ms Swetha Murali	Commerce	2015
Ms Aswathi P G	Zoology	2015
Ms Nimmy Francis	English	2016
Mr Midhun Raj P R	Chemistry	2017
Ms Keerthana V V	Physics	2017
Ms Nayana P B	Physics	2018



COLLEGE ANTHEM

*Mother Dear! Oh Mary Mathai
Our Hearts for thee! Our will for thee!
May our Love and loyalty
Be true to thee as thine for us
Never shall a single day pass us
But our hearts will turn to thee
Thee whose hand does ever bless us
Bless us ever bounteously*

Pledge

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well being and prosperity alone lies my happiness.